

AGENDA

Meeting: MELKSHAM AREA BOARD
Place: Semington Village Hall, High Street, Semington, Nr Trowbridge, BA14 6JR
Date: Wednesday 13 April 2016
Time: 7.00 pm

Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706612 or email kevin.fielding@wiltshire.gov.uk

or Rhys Schell (Melksham Community Engagement Manager) direct line 01225 716752 or rhys.schell@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Jonathon Seed (Chairman) -
Summerham & Seend
Cllr Pat Aves - Melksham North
Cllr Terry Chivers – Melksham Without
North

Cllr Jon Hubbard - Melksham South
Cllr David Pollitt - Melksham Central
Cllr Roy While – Melksham Without
South

RECORDING AND BROADCASTING NOTIFICATION

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

	Time
<p>1 Chairman's Welcome, Introduction and Announcements <i>(Pages 1 - 18)</i></p> <p>Announcements:</p> <ul style="list-style-type: none"> • Local Highways Investment Fund 2014-2020. 	5 mins
<p>2 Apologies for Absence</p>	
<p>3 Minutes <i>(Pages 19 - 32)</i></p> <p>To confirm the minutes of the meeting held on Wednesday 24 February 2016.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Local Youth Network (LYN) - update and grant funding</p> <p>Ceri Evans - Community Youth Officer.</p>	5 mins
<p>6 Wiltshire and Dorset Fire and Rescue Service update</p> <p>Darran Gunter - Chief Fire Officer of Dorset and Designate Chief for the new Dorset and Wiltshire Fire and Rescue Service. Presentation on the progress towards their Combination and an update on the future role of the Service in working with partners to address those vulnerable in terms of safety, health and wellbeing.</p>	15 mins
<p>7 Making Melksham a Dementia Friendly community</p> <p>Sheila Ashley - Alzheimer's Support.</p>	10 mins
<p>8 Introducing your Melksham Health trainers</p> <p>Laura Cunningham - Wiltshire Council.</p>	10 mins

9	Wiltshire leisure services Louise Carey - Wiltshire Council. Local Sport development update and what's coming up at your local leisure centres.	10 mins
10	Healthy Schools project Cllr Jon Hubbard and Nick Bolton - Personal Development Education Adviser, Wiltshire Council. Making Melksham the first community area to have all schools engaged in the Wiltshire Healthy Schools programme.	15 mins
11	Health and Wellbeing funding for 2016/ 2017 (Pages 33 - 34) Cllr Pat Aves.	5 mins
12	Your Area Board 2015/2016 Cllr Jonathon Seed and Rhys Schell - Community Engagement Manager. Review of the impact of the Melksham Area Board during 2015/2016.	10 mins
13	Update on Grants awarded during 2015/16 (Pages 35 - 40) The Community Engagement Manager to highlight successful grant bids during 2015/16.	5 mins
14	Community Area Transport Group (CAT-G) - update (Pages 41 - 48) Cllr Roy While.	5 mins
15	Champion Updates <ul style="list-style-type: none"> • Children and Young Peoples Network - Cllr Jon Hubbard • Economy – Cllr Roy While • Health – Cllr Pat Aves • Transport – Cllr Terry Chivers 	5 mins

- Read Easy – Cllr David Pollitt

16 **Written Partner Updates** (*Pages 49 - 62*)

5 mins

To receive any written updates from the following partners:

- Community Area Partnership
- Wiltshire Police
- Wiltshire Police and Crime Commissioner
- Wiltshire Fire and Rescue Service
- NHS Wiltshire/Clinical Commissioning Group
- Healthwatch Wiltshire
- Melksham Town Council
- Parish Council Nominated Representatives
- Melksham Chambers of Commerce
- Melksham Senior People's Forum
- Older Persons Champion
- Trans Wilts Cic

17 **Grant Funding** (*Pages 63 - 68*)

15 mins

The Area Board are asked to consider the following applications for funding:

- Beanacre & Melksham Cricket Club requesting £2,420 for BMCC Field Mower.
- Bowerhill Residents Action Group requesting £2,301.50 for Bowerhill Village Hall Projector and Sound System.
- West Wiltshire Model Railway Circle requesting £700 for Disabled Access Improvement.
- Keevil Parish Council requesting £542 for Banfield Recreation Ground.
- Semington Village Hall Management Committee requesting £5,000 for Semington Village Hall Kitchen Modernization Enlargement.
- Poulshot Cricket Club requesting £5,000 for Re-generation of Poulshot Cricket Pitch.
- Semington Parish Council requesting £530 for Semington Village Information Board Project.
- The Shed Melksham requesting £5,000 for the Shed Melksham - Purpose Built Premises.

Councillor Initiative

- Cllr Pat Aves and Cllr Jon Hubbard requesting £4,488 for Melksham Healthy Schools Project.

18 **Any Other Items of Public Concern**

19 **Close**

Wiltshire Council

Melksham Area Board

Date of meeting

Subject: Local Highways Investment Fund 2014 – 2020

Report Author: Parvis Khansari, Associate Director Highways and Transport

Executive Summary

Wiltshire Council is undertaking a major programme of investment in highway maintenance over six years, which is delivering a significant improvement in the condition of the county's highway network.

The flooding in 2013/14 had an adverse effect on road conditions, but the additional investment through the Council's 'Local Highways Investment Fund 2014 – 2020' has arrested this deterioration, and the county's road conditions continue to improve.

The investment has been targeted at those roads in worst condition, and includes minor roads as well as the main roads. The programme is just reaching the end of its second year, and has already seen a substantial amount of work completed (see **Appendix 1**).

In 2016/17 it is proposed to increase expenditure on treating the smaller sites, many of which have been outstanding for some time, and to reduce the number of larger surfacing sites.

A list of potential sites for next year has been prepared for each community area (see **Appendix 2**). The site list is based on the existing condition of the roads and the anticipated deterioration in the future, and the area boards are invited to consider the proposals.

It should be noted that the list will probably need to be reviewed during the year as the rate of deterioration of individual roads does vary because of weather and local conditions.

There has been an extensive programme of integrated transport, traffic management and safety schemes carried out in recent years. (See **Appendix 3**). The Community Area Transport Groups (CATGs) have had a vital role in helping prioritise schemes.

The Council is in the process of identifying a 'Resilient Road Network' (See **Appendix 4**), which will form the core network where specific measures would be considered in order to ensure the continuing availability of this route in extreme weather conditions.

Proposals

Area Boards are asked to note the work completed so far in connection with the 'Local highways Investment Fund 2014 – 2020', and consider the list of proposals for highway maintenance in their areas for 2016/17.

The Area Board are requested to note the proposed 'Wiltshire Resilient Road Network', and are invited to comment on the proposed network and any sections of the route of particular concern in their area.

Reason for Proposal

Wiltshire Council has a major programme of investment in highway maintenance over six years, which is already delivering a significant improvement in the condition of the county's highway network.

The views of the Area Board are important in helping identify local priorities for road maintenance, and future programmes of work.

Wiltshire Council

Melksham Area Board

Date of meeting

Subject: Local Highways Investment Fund 2014 – 2020

Report Author: Parvis Khansari, Associate Director Highways and Transport

Purpose of Report

1. To advise the Area Board regarding progress on Wiltshire Council's Local Highways Investment Fund 2014 – 2020, and to review the local highway maintenance priorities for 2016/17.

Relevance to the Council's Business Plan

2. The Council's Business Plan sets out the vision to create stronger and more resilient communities. It includes three key priorities and twelve actions that the Council will deliver over the next four years. One of the twelve actions is to 'invest additional money between 2014 -17 to reduce the historic backlog in highways maintenance'.

Background

3. Expenditure on highways maintenance declined substantially during the 1990's, and there was underinvestment in roads maintenance nationally for many years. There was an increase in spending from 2000/1, with the introduction of Local Transport Plan funding, but there was still a large backlog of maintenance required on the network.
4. In 2014 Wiltshire Council started a major programme of investment in highway maintenance over six years to bring about a significant improvement in the condition of the county's highway network.

Main Considerations for the Council

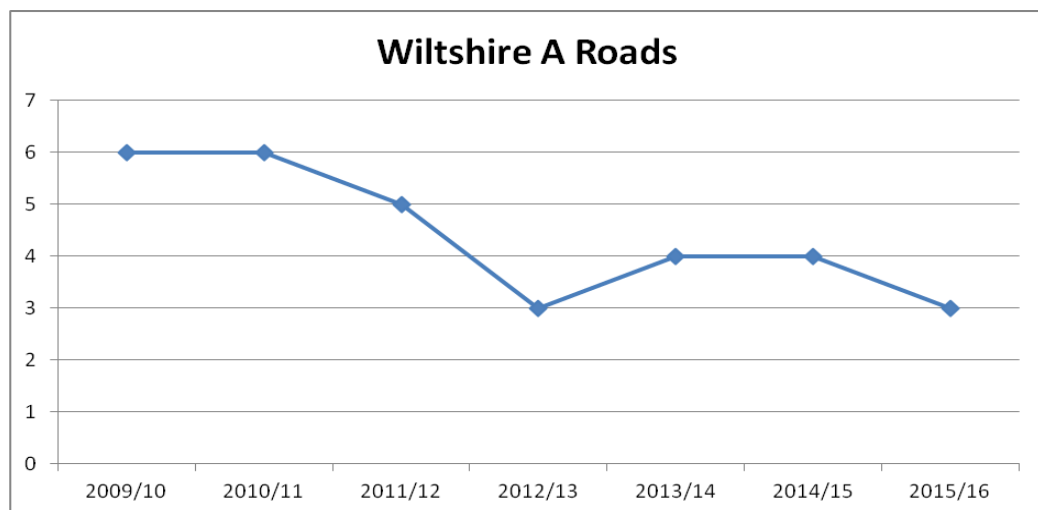
Local Highways Investment Fund 2014 - 2020

5. The investment is being targeted at those roads in worst condition, and includes minor roads as well as the main roads. Assessments based on road safety information and road condition data has been used to prepare annual lists of priority sites for treatment which are presented to the Area Boards for consideration.

6. Some roads need to be treated as priorities in order to address skid resistance and safety problems. As well as addressing the roads in worst condition, improvements are being made to the drainage and footways to bring them up to standard.
7. In addition to the larger sites, the Council has also been repairing smaller localised sites which are suffering from deterioration, or which need repairs. This programme of pothole and defect repairs will continue across the county in response to local damage identified through the Council's regular inspections or reports from the public and road users.

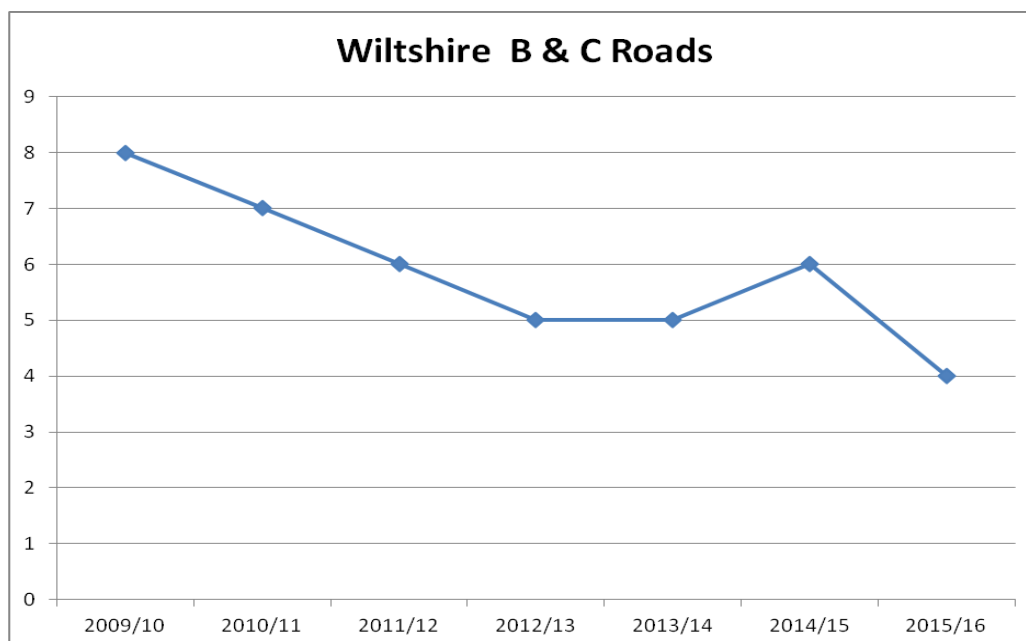
Condition of Roads in Wiltshire

8. The condition of classified roads is measured by technical surveys carried out using vehicle mounted laser scanners to a methodology established by the Department for Transport (DfT). These reflect the overall road condition and have been reported as National Indicators for a number of years.
9. The condition of the classified roads in Wiltshire has improved considerably since 2009/10. The flooding in 2013/14 clearly had an adverse effect on the road network, but the additional investment through the Council's Local Highways Investment Fund has helped stem this deterioration.
10. The investment made by the Council over the years has seen a reduction in the length of A Class road where treatment should be considered:



Percentage of A Class Roads in Wiltshire in poor condition

11. The B and C class roads have also improved. There has been a reduction in the percentage of road where treatment should be considered in recent years:



Percentage of B and C Class roads in Wiltshire in poor condition

12. The condition data on the unclassified roads is not as robust as for the classified roads, but indications are that these roads are also starting to improve. Data is being collected on the unclassified road network using the same methodology as for the classified roads, but this will take a few years to achieve the same level of detail. Initial analysis of this data indicates that approximately 6% of the surveyed unclassified network is in poor condition.
13. The road conditions in Wiltshire have been compared to other south-west counties. Conditions of the A class roads in Wiltshire, based on the 2013/14 figures published by DfT, are broadly similar to those in Dorset and Somerset, but not as good as those in Devon and Cornwall. The B and C Class roads, which are an important part of the network in Wiltshire, have been better than those of the adjoining counties for a number of years.

Highways Maintenance Programme

14. There has been considerable maintenance work carried out on the highway network in Wiltshire in the last two years as part of the Council's Local Highways Investment Fund. The list of local sites completed is included as **Appendix 1**.
15. During 2015/16 there were a number of sites which it was not possible to complete. These were primarily surface dressing sites, sometimes referred to as 'tar and chip', which is a cheap cost effective way of treating rural roads. However, it does need the underlying road structure to be in good condition as it provides a thin surface to improve skid resistance and seal the road construction, but does not add significantly to the strength to the road.

16. In the event the extent of structural repairs required on some of the minor roads proved larger than anticipated, and some surface dressing sites had to be deferred. The process has to be carried out during a short period in the summer, and it was not possible to complete the full programme of works last year.
17. There were a few sites which had to be postponed because of public utilities work. This was to avoid the road being dug up soon after being laid. The intention is that any public utility mains and cables should be laid completed before the road is resurfaced.
18. A list of potential sites for next year has been prepared for each community area (see **Appendix 2**). The site list is based on the existing condition of the roads and the anticipated deterioration in the future, and the area boards are invited to consider the proposals.
19. In view of the general improvement in road conditions, and the current financial restrictions, it is proposed to defer some of next year's investment until following years. This will reduce the number of larger surfacing sites being undertaken next year, but those where road safety is a serious consideration will still be prioritised.
20. The new contractual arrangements following the end of the current highways contract has enabled the Council to establish a direct contract with the surfacing sub-contractor. This has seen an improvement in service with more certainty of delivery with a good quality of work.
21. An area where delivery has improved significantly in recent months is with regard to the smaller sites where there is localised damage and potholes. These can be particularly difficult because they often need road closures and diversions to enable the works to be carried out safely. Programming these works, and integrating them with works by other on the network, is a challenge, but good progress is now being made.
22. It is proposed to increase the budget for this type of work substantially in 2016/17 in order to address some of the smaller sites which it has not been possible to progress in recent years. It is intended that the local Highways staff will have greater input in identifying priorities, potentially with the CATGs also being involved. The procedures will be developed in more details over the next few months.
23. The Council has been carrying out footway and drainage works in conjunction with many of the surfacing sites, but there is a requirement to develop a programme of footway works. Condition data has been collected for the urban footways over a number of years, and is expected to be substantially completed this year. This will enable a programme of footway major maintenance to be identified for consultation and potential implementation in 2017/18.

Integrated Transport Schemes

24. The CATGs have proved particularly successful at identifying and prioritising local transport issues, and a number of schemes have been delivered in recent years, with many more being developed for future implementation. See **Appendix 3**.
25. It is proposed that this process should continue with the budgets for this type of work continuing for next year. The Area Boards are encouraged to use the CATG process to deal with local concerns.
26. The Council analyses the injury accident records in order to identify sites with particular accident problems. These sites are reviewed and where appropriate improvements are proposed. These will continue to be developed, with the CATG kept informed of progress.

Resilient Road Network

27. The major maintenance work is improving the condition of the highway network and making it more resilient to extremes of weather. The flooding during 2014 affected a number of key routes in the county, and there is a need to identify a core network where specific measures should be considered in order to ensure the continuing availability of the route.
28. The Council already has an identified network of main roads which is the priority to keep open in the event of an extreme snow event. This comprises the busiest main roads, and is about 10% of the network. Once these have been cleared other roads are then treated in accordance with local priorities and conditions. There is a much more substantial network of roads which is subject to precautionary salting when ice is forecast.
29. It is proposed that the core network (See **Appendix 4**) should be designated the 'Wiltshire Resilient Road Network', and should be reviewed to determine whether specific measures are necessary to ensure its continued availability in adverse weather conditions of all types.
30. Any comments on the proposed resilient network, or areas of concern, would be appreciated, especially with regard to any sections of the route which may be considered particularly vulnerable. The Area Board may wish the CATG to consider the proposed network.
31. Extending the length of roads to be included in the core network would not be feasible because of resource limitation with regard to snow ploughing or specific works to improve resilience. If the proposed resilient network is too large it could divert funding away from other roads on the network.

Safeguarding Implications

32. Does not apply.

Public Health Implications

33. Increased investment in road maintenance has benefits for public health. The improved road surfaces, better skid resistance and associated safety improvements help reduce the numbers killed and injured on the road network. These improvements complement the other measures to improve road safety, such as traffic calming and speed limits, being introduced through the Local Transport Plan funding and the Community Area Traffic Groups.
34. The improved road surfaces, particularly on the minor urban roads, will be of benefit to cyclists and pedestrians. At present the condition of some of the urban roads may discourage cycling as cyclists are adversely affected by poor road conditions and uneven or damaged surfaces. The proposed investment would support the strategy to encourage cycling as set out in the Local Transport Plan.
35. Roads in poor condition in urban areas can result in disturbance and noise for residents, especially on busier routes carrying heavy goods vehicles at night. Better road surfaces should result in reduced background noise in residential areas, with potential mental and physical health benefits.
36. The Council monitors road collision data in order to focus safety improvements at those sites with the worst accident records. With the additional funding this process will continue, and where appropriate other alterations to signing, drainage, street lighting or road markings could be incorporated into resurfacing work and schemes to improve safety.

Environmental and Climate Change Considerations

37. The road network is particularly vulnerable to the effects of climate change. In recent years we have seen the effects of a series of severe winters which have resulted in damage to the roads and an increase in the number of potholes. In 2014 flooding damaged a number of roads in Wiltshire, and increased deterioration.
38. In the longer term a more robust highway network, with roads in better condition, would require less reactive maintenance and reduced travelling to respond to potholes and localised defects. A planned maintenance regime would enable the traffic disruption to be kept to a minimum. With unplanned maintenance the delays to traffic and associated fuel consumption could be considerable.
39. The identification of a Resilient Road Network for the county will help identify the key areas where measures may be required to ensure the continuing availability of main routes in extreme weather conditions.

Equalities Impact of the Proposal

40. The improvements in road safety anticipated with increased investment in road maintenance would be expected to benefit all road users, but

especially the more vulnerable, including pedestrians, cyclists and other non vehicle users.

41. The highway network is important to local businesses, and to public transport operators. The delays due to un-programmed maintenance and road repairs have been identified as concerns by local businesses. The high profile programme of works to address road conditions will help send the message that transport is important in Wiltshire and could help to promote inward investment and job creation.

Risk Assessment

42. There are serious risks in connection with road maintenance. These include the safety and reputational aspects of those killed and seriously injured on the highway network. In order to reduce these risks the Council has approved highway inspection and skid resistance procedures in place, but in order to keep the network in safe condition it is important that the highway network has adequate investment, and the safety issues are prioritised.
43. The road condition data collected thorough the technical surveys is used to focus investment on those sites where there is most need and greatest risk. As well as the safety benefits this approach also ensures that best use is made of the limited available funding in order to keep the asset in optimum condition.

Risks that may arise if the proposed decision and related work is not taken

44. The risks to the Council from lack of road maintenance are in terms of claims against the Council as the result of accidents, or in extreme cases prosecution as a result of particular incidents. As well as the safety and cost aspects, there are also significant reputational implications of such events.
45. Not carrying out highway maintenance would lead to declining public satisfaction in the future as road conditions remain the same and no progress is made on improving them.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

46. There is a risk that the proposals will not deliver the improvements in road condition anticipated. This risk will be managed by using the technical data to focus the necessary investment on those sections of road where work is required to meet safety requirements, and on those places where it would improve road conditions the most. Effective asset management will reduce this risk and make sure the investment is effective.
47. There is a risk that the investment will not increase public satisfaction with the service. In view of the initial results from those authorities which have made a substantial investment it would appear that satisfaction levels will

improve with the investment. However, a programme of publicity, branding and public involvement through the Area Boards will help raise awareness of the project, and will help to reduce this risk.

Financial Implications

48. The Council's approved budget has included increased investment to deliver the Council's Business Plan with regard to road maintenance. This has been £24 million for the past two years. It is proposed that £3 million of next year's expenditure will be moved in to future years in view of the improving road conditions and current budget pressures.

Legal Implications

49. The Council has a duty under the Highways Act to maintain the county's roads. The highway inspection procedures, policies and improvement plans ensure that this duty is fulfilled. The increased investment and improved road conditions is helping the Council meet its responsibilities with regard to road maintenance.

Options Considered

50. The Council reviews its proposed road maintenance programme annually in order to make best use of the latest information and take into account deterioration of the road conditions because of weather or other factors.

Conclusions

51. The conditions of the road network are important to the public, and this is reflected through the People's Voice and NHT surveys. There has been expenditure above anticipated LTP funding levels in Wiltshire which is improving the condition of Wiltshire's highway network.
52. The Highways Investment Fund 2014 – 2020 over the six years will provide a significant improvement to the condition of the network, including improving the condition of the unclassified roads, and improving safety on the classified roads. The involvement of the Area Boards to help identify local priorities for treatment is important.

Parvis Khansari
Associate Director Highways and Transport

Report Author:

Peter Binley, Head of Highways Asset Management, Wiltshire Council, County Hall, Trowbridge, Wiltshire BA14 8JN
(e-mail peter.binley@wiltshire.gov.uk).

12th February 2016

Background Papers

The following unpublished documents have been relied on in the preparation of this report: None

Appendices

Appendix 1 – Highways Major Maintenance sites 2014 – 16

Appendix 2 – Potential Future Highways Maintenance Sites

Appendix 3 – Recent local CATG Schemes

Appendix 4 – Resilient Road Network

Completed Highways Major Maintenance 2014/16 – Melksham Area Board

Road	Location	Recommended Treatment
A3102	Sandridge Hill, near Sandridge Park	Skid Resistance Improvements
A350	Yarnbrook Road, Junction with Common Hill	Skid Resistance Improvements
C20	Seend Road/Bell Hill near Home Farm, Seend	Skid Resistance Improvements
A365	A365 junction with Carnation Lane, Bowerhill	Skid Resistance Improvements
C20	C20 at Seend Bridge	Skid Resistance Improvements
A3102	Lowbourne, junction with Union Street, Melksham	Skid Resistance Improvements
U/C	Hercules Road, Bowerhill	Surfacing
U/C	Lysander Road, Bowerhill	Surfacing
U/C	Lancaster Road/Lysander, Bowerhill	Surfacing
U/C	Addison Road	Surfacing
U/C	Craybourne Road	Surfacing

Road	Location	Recommended Treatment
U/C	Pembroke Road & Ruskin Avenue, Melksham	Surfacing
B3122	Spa Road, Melksham	Surfacing
U/C	Pembroke Road & Ruskin Avenue, Melksham	Surfacing
B3353	Whitley Village	Surfacing
U/C	Southbrook Rd/Roundponds/Northbrook Rd	Resurfacing
U/C	Pembroke Rd/Ruskin Avenue/Coronation Avenue	Resurfacing, with footway reconstruction
U/C	Waverley Gardens/Woodstock Gardens	Resurfacing and footways
U/C	St Margarets Gardens/Chalfield Crescent	Resurfacing
U/C	The Strand	Resurfacing
U/C	Crescent Rd/Short Street/Leaze Road	Resurfacing and 50% footways
A350	Melksham Dual Southbound Lights to Asda	Reconstruction
A350	Melksham Dual Southbound by Asda to Roundabout	Reconstruction
C382	Spa Road Melksham - Town to Texaco	Resurfacing with footways both sides
C382	Spa Road Melksham Texaco to Roundabout	Resurfacing
C382	Spa Road Melksham - Town to Texaco	Footways

Road	Location	Recommended Treatment
A361	A361 Trowbridge Road/The Strand near Seend	High friction
A350	A350 Western Way, Melksham	Texture Blast
A365	A365 Western Way Bowerhill Roundabout, Melksham	Resurfacing
U/C	Spout Lane, Seend	Resurfacing

APPENDIX 2

Proposed Highways Major Maintenance 2016/17 – Melksham Area Board

Road	Location	Recommended Treatment	Estimated Length (m)
U/C	Summer Lane (junction with Leigh Road) to Chalfield Manor to Coombe Lane junction	Surface Dressing	2952
C226	Trowbridge Road north east C226 to Bollands Hill	Surface Dressing	1627
A361	The Strand	Skid Resistance Improvements	237
A365	Station Approach, Shurnhold, Melksham	Skid Resistance Improvements	143
A350	Westlands Lane junction to northern 30 mph limit, Beanacre	Skid Resistance Improvements	542
U/C	Halifax Road, Bowerhill	Resurfacing	632
U/C	Sarum Avenue	Resurfacing	402
B3353	Corsham Road, Whitley	Carriageway Repairs	1060
C165	New Road, Melksham	Recycling and resurfacing	1210
A350	At Halfway Farm, south of Lacock	Skid Resistance Improvements	210

Road	Location	Recommended Treatment	Estimated Length (m)
A350	Western Way, Melksham	Skid Resistance Improvements	100
C20	Seend Road / Bell Hill at Inmarsh Lane, Seend	Skid Resistance Improvements	100
C395	Semington Road, Melksham (Berryfields)	Skid Resistance Improvements	100

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Melksham United Church, Market Place, Melksham.
Date: 24 February 2016
Start Time: 7.00 pm
Finish Time: 9.30 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Pat Aves, Cllr Terry Chivers, Cllr Jon Hubbard, Cllr David Pollitt, Cllr Jonathon Seed, Cllr Roy While and Cllr John Thomson

Wiltshire Council Officers

Rhys Schell – Community Area Manager
Kevin Fielding – Democratic Services Officer
Laurie Bell - Associate Director
James Cawley – Associate Director
Ceri Evans – Community Youth Officer
Phil McMullen - Area Board Community Project Support Officer

Town and Parish Councils

Great Hinton Parish Council – George Macdomic
Keevil Parish Council – Myra Link
Melksham Town Council – Terri Welch, Andy Hinchcliffe & Bruce Sanders
Melksham Without Parish Council – Alan Baines, Paul Carter & Ralf Brindle
Seend Parish Council – Joan Savage

Partners

Wiltshire Police – Inspector Nick Mawson
Melksham Community Partnership – Colin Goodhind
Trans Wilts CIC – Graham Ellis

Total in attendance: 180

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to the meeting of the Area Board and commented on how pleasing it was to have such a good turnout from the Melksham community.</p> <p>The Chairman advised that in order to facilitate the smooth running of the meeting, members of the public who wished to speak at this meeting would only be called once on each agenda item.</p> <p>The following Chairman's Announcements were noted:</p> <ul style="list-style-type: none"> • Public Transport Review – still time to have your say on this important topic. • Your Care your Support • 2016/17 Area Board Budget – the budget had now been agreed, with a small reduction to the grants budget.
2	<p><u>Apologies for Absence</u></p> <p>There was none.</p>
3	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on Wednesday 18 November 2015 were agreed as the correct record.
4	<p><u>Declarations of Interest</u></p> <p>There was none.</p>
5	<p><u>Local Youth Network (LYN) - update and grant funding</u></p> <p>Ceri Evans – Community Youth Office and representatives of the Youth Management Group (Maisey and James) gave a brief update.</p> <p>Points made included:</p>

6	<ul style="list-style-type: none"> • A very busy first year of operation for the LYN, with all funding allocated to local youth groups and projects. <p>The Chairman thanked Ceri Evans, Maisey and James for their update and thanked all the young people for attending the meeting.</p> <p><u>Housing - Meeting Local Need & Adult Care</u></p> <p>James Cawley - Assoc Director - Adult Care Commission & Housing, Wiltshire Council gave a presentation that outlined the demand for affordable housing in community areas and the offer to work with Area Boards and local communities, including parish councils on the delivery of new housing to meet local need.</p> <p>Points made included:</p> <p>National Policy Context</p> <ul style="list-style-type: none"> • Increase owner-occupation including low cost options. • Make best use of existing social housing stock. • Reduce burden on public sector (housing benefit bill). • Increase supply of new homes. • Promote independent living in the community. <p>Wiltshire priorities</p> <ul style="list-style-type: none"> • Ensuring that there are a range of housing options available to meet needs. • Promoting home ownership housing. • Enabling provision of homes for the most vulnerable. • To help people to achieve independence and choice enabling them to live at home for longer. • To improve the quality and make best use of existing stock. <p>Next steps</p> <ul style="list-style-type: none"> • Commissioning research at community area level.
---	--

- Developing housing strategy & agreeing priorities.
- Work with local communities & partners to understand local need and deliver new homes.
- Consider options to increase choices for those not able to meet needs in open market.
- Respond to national policy changes.

The Chairman thanked James Cawley for his presentation.

7

Police and Crime Commissioner - Precept 2016-17

The Commissioner outlined the recent precept consultation and outlined the reasons why he had made the decision to raise it.

Points made included:

Crime and Public Confidence

- Crime increased by 12% from December 2014 to November 2015.
- 7th lowest crime rate nationally with 50.7 crimes per 1,000 population.
- Public confidence measured by the OPCC Survey in 2015 is 83.7%, and had been consistently high since 2012.
- Victim satisfaction to October 2015 is 84.3% which is around the national average.

A good HMIC Assessment of Wiltshire Police

- Performance is regularly assessed by Her Majesty's Inspector of Constabulary. Overall Wiltshire Police are rated as "good".
- Our constabulary remains one of the best in the country.

Central Funding Announcement

- This years provisional settlement shows central funding reduce from £63.7m to £63.4m, a £0.3m reduction.
- This will be the fifth straight year of central funding reductions.

- Whilst this reduction is lower than previous years the loss of £0.3m with cost pressures (national wage agreement £0.8m, national pensions change impact on national insurance £2.0m) will result in significant savings still being required.

What is the budget?

- A £3.12 increase in Council Tax will give a budget of £105.695m compared to £103.956m for the current year. This would lead to a funding gap of £2.6m for policing in Wiltshire.
- The Commissioner was committed to investing additional income from council tax in local policing.

How about the long term?

- The Chancellor's Autumn Statement promised a cash neutral position for policing however no detail per force is available. With no council tax increases the funding gap against the national average would grow. With small council tax increases the resources available for local policing are better protected.
- The Area Board was assured by the Commissioner that local money would be spent on local policing.

Question raised from the floor included:

The importance of backing the Speedwatch community groups.

a. The Commissioner advised that he was always looking for more volunteers to join their local community groups and be part of this worthwhile project.

Why do you have to increase your precept when you received no cuts in Central Government funding at the last budget?

a. There was still a slight reduction in funding as well as the force having to budget for extra National Insurance contributions and investing heavily in new technology.

Area there any plans for Wiltshire Police to merge with a neighbouring force?

a. That there were no plans for any merger, Wiltshire Police would however continue to work with other neighbouring forces in a strategic manner.

The Chairman thanked the Commissioner for his presentation.

8

Melksham Community Health and Wellbeing Centre

Laurie Bell - Associate Director and Councillor John Thomson, Cabinet Member for Communities, Campuses, Area Boards and Broadband, Wiltshire Council gave a presentation that highlighted the outline content of the Health and Wellbeing Centre.

Points made included:

The new revised scheme

- 25m pool - 6 Lanes.
- This pool would host regional competitions.
- 13 x 7m learner pool.
- This would have depth of 0.6-0.9m for swimming classes/lessons - high demand classes oversubscribed.
- Learner pools maximise number of lessons that could be provided.
- The income generated by lessons would help to ensure the centre was sustainable.
- A Fitness Studio which would accommodate a range of fitness classes and popular spinning classes.
- 6 court sports hall.
- The sports hall would be multi-sport providing a variety of leisure activities.
- Leisure Review identified a need for squash courts in the Melksham area.
- The construction of two new courts would allow Melksham Squash club to play in Melksham; they currently play at Devizes leisure centre.
- Community space for clubs, groups and organisations.
- The final configuration of this space was still to be confirmed.
- Discussions with the town council regarding the possible re-provision of the Assembly Hall.
- The St Damiens GP practice would relocate to the new Health and Wellbeing Centre.

- Opportunity to bring services together in one place in the centre of Melksham.
- Improve the services provided and the offer of referrals and prevention.
- The scheme would include open plan office accommodation.
- This accommodation would be used by Wiltshire Council and partner organisations.
- The space would be comprised of hot desks and shared meeting space to maximise usage.

Melksham House site - master plan

- Wiltshire Council had commissioned a master plan of entire site.
- Focus on land usage to maximise the provision of services and facilities for the local community.
- Phase 1 of the project was the new health and wellbeing centre and outdoor clubs.
- Phase 2 would focus on Melksham House and the existing Town Hall (subject to discussions with the town council)

Outdoor Sports Clubs

The following clubs will be allocated space and appropriate facilities on the site, based on discussion with the council:

- Tennis.
- Cricket.
- Outdoor Bowls.

Questions and points raised from the floor included:

Would the Cricket Club have a new pavilion?

a. Wiltshire Council would be working with the Cricket Club and carrying out a feasibility study to what was required. The Cricket Clubs aspirations were for this to be at the Melksham House site so this was what was being looked at.

When was the feasibility study of Christie Miller being carried out?
a. Wiltshire Council officers have already been out to look at this. Outcomes would be expected from this in the next couple of weeks. .

Would the Melksham Cemetery be expanded?
a. Yes, and this would form part of the masterplan on the Melksham House site.

What was the time frame for the Skate Park?
a. Designs would be looked at as soon as possible.

Would indoor Netball courts be marked out in the sports hall?
a. Yes they would be.

Would the building's shape be different due to the revisions?
a. Yes, the footprint is now slightly different. The revised designs would be made available at a future Area Board meeting.

Would the new design be fully disabled compliant?
a. Yes, most definitely.

Could the Indoor and Outdoor Bowls Clubs work together to form a viable option for inclusion on the Campus site?
a. This could be looked at as an option.

Would the Blue Pool remain open whilst the new pool was being built?
a. Yes it would remain open.

Would there be adequate car parking on the site?
a. Wiltshire Council would be looking to provide good walking routes to the site, and would provide as much parking as was possible.

Would the revised plans offer a Heath Suite?
a. No, this was too high maintenance to be viable.

Would public transport links be provided?
a. This could not be guaranteed. Perhaps some sustainable local transport, the Area Board could perhaps look at this.

Decision

That the Melksham Area Board accepts the recommendations of the Melksham Campus Project Board:

- **A new facility with a revised accommodation schedule that reflects community need and is sustainable for the future.**

(Note: that the “New accommodation schedule” includes a Fitness Suite and Skate Park).

- **A facility that is within the budget allocated.**
- **The options to reduce and/or remove space based on need and sustainability.**

Note:

That Cllrs Seed, Hubbard, While, Chivers and Aves voted for the motion, Cllr David Pollitt abstained from the vote.

The Chairman thanked Laurie Bell and Cllr Thomson for their presentation.

9

Delegated Authority for CEM & CYO

Decision

- ***That in respect of urgent matters that may arise, the Community Engagement Manager, following consultation with the Chairman and Vice-Chairman of the Area Board, may authorise expenditure to support community projects from the delegated budget of up to £1,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.***
- ***That in respect of urgent matters that may arise, the Community Youth Officer, following consultation with the Chairman and Vice-Chairman of the Area Board, may authorise expenditure to support youth projects from the youth budget of up to £1,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.***

10

Community Area Transport Group (CAT-G) - update

Cllr Roy While presented the Area Board with the recommendations from the CATG meeting held on Thursday 14 January 2016.

Decision

- **That the routes A365 Seend to Bowerhill and C220 Whitley Top Lane to Purlpit are assessed for freight management measures.**
- **That the Melksham Area Board notes the report.**

	<p>The Chairman thanked Cllr While for his update.</p> <p>11 <u>Legacy Campaigns Presentation 2016</u></p> <p>This Item was deferred due to time constraints.</p> <p>12 <u>Champion Updates</u></p> <p>Children and Young Peoples Network - Cllr Jon Hubbard</p> <ul style="list-style-type: none"> • That the Canberra Youth Centre had now re-opened, and Youth work and activities were up and running. <p>Economy – Cllr Roy While</p> <ul style="list-style-type: none"> • That the second edition of the Hampton Park Industrial Bulletin was now being worked on. <p>Health and Wellbeing Network - Cllr Pat Aves</p> <ul style="list-style-type: none"> • Nothing to update at moment. <p>Transport - Cllr Terry Chivers</p> <ul style="list-style-type: none"> • That the Public Transport Review was still out to consultation. <p>Read Easy Project - Cllr David Pollitt</p> <ul style="list-style-type: none"> • That the project had taken part in the Melksham Christmas Fayre, with lots of interest shown. <p>The Chairman thanked all members for their updates.</p>
13	<p><u>Written Partner Updates</u></p> <p>Written updates from the following partners were noted:</p> <ul style="list-style-type: none"> • Wiltshire Police • Wiltshire Fire and Rescue Service • NHS Wiltshire/Clinical Commissioning Group

14

- Healthwatch Wiltshire
- Melksham Town Council
- Melksham Without Parish Council
- Trans Wilts Cic

Grant Funding

The Wiltshire Councillors considered the following Grant Applications:

Decision

Melksham & District Girlguiding awarded £1,000 for Melksham Girlguiding HQ Insulation of Building.

Reason

The grant meets the 2015/16 grants criteria.

Decision

St John Ambulance awarded £1,000 for Melksham Unit Defibrillators.

Reason

The grant meets the 2015/16 grants criteria.

Decision

1st Bowerhill Scout Group requesting £1,300 for 1st Bowerhill scout Group – Do Our Best & £1,985 for 1st Bowerhill scout Group – Do Your Best.

Note: these two grants were combined and awarded £1,500 as one grant award.

Reason

The grant meets the 2015/16 grants criteria.

Decision

Avon Bowls Club awarded £750 for Avon Bowls Club Pavilion New Floor Covering.

Reason

The grant meets the 2015/16 grants criteria.

Decision

Atworth Village Hall and Recreation Ground Committee awarded £2,186 for Children's Play Equipment.

Reason

The grant meets the 2015/16 grants criteria.

15	<p>Decision Melksham Town Sound requesting £997 for AM Transmission Project MTS. This grant application was declined.</p> <p><u>Any Other Items of Public Concern</u></p> <p>It was agreed that following the recent fatality at the A350, that the Community Area Transport Group should be tasked with looking into changing the lanes to a left turn only and straight on, when travelling from Chippenham at the Lacock/Whitehall junction.</p>
16	<p><u>Next Meeting</u></p> <p>Wednesday 13 April at Semington Village Hall.</p>
17	<p><u>Close</u></p>

Chairman's Announcements

Subject:	Health and Wellbeing Groups
Officer Contact Details:	Sue Geary (Head of Community Commissioning) sue.geary@wiltshire.gov.uk 01225 713922

Health and Wellbeing Group?

The Council is proposing that each Area Board establishes a Health and Well Being Group. Health and Wellbeing Groups are intended to provide a community led local forum to facilitate the coordination of joined up services for older people living within a community area. They are intended to gather the views of local older people and ensure these views are represented at the local Area Board. The groups will focus on working with community commissioners to identify the needs of a local population and support the development of services that will meet these needs.

What will they be expected to do?

It is anticipated the groups will identify how best to co-ordinate support for vulnerable people in their area in a way that that is more inclusive than the current good neighbour service and makes best use of the existing community capacity.

Each Health and Wellbeing Group will reflect the needs of its local community and different area boards plans will reflect this however the intention is that the Health and Wellbeing Group will ensure wellbeing and community resilience is a key priority for Area Boards and the Group will support community initiatives.

It is anticipated that Health and Wellbeing Groups will draw on local resources and assets in order to generate support for local initiatives. Funding previously used to commission the Good Neighbours Service will be devolved (ring fenced) to the Area Boards to support local initiatives identified by the Health and Wellbeing Groups.

Health and Wellbeing groups can respond to local challenges and make the best use of local assets including local knowledge, resources and voluntary organisations.

The Council Adult Care Community Commissioners can work closely with members, customers and key stakeholders to respond effectively to local needs while coordinating county wide solutions where required.

The groups will promote links between universal services (including leisure and libraries) and services that support specific customer groups including older adults or those with a disability.

Chairman's Announcements

Who would be part of a Health and Wellbeing Group?

This would be decided by each Area Board. It is suggested that the Community Engagement Manager, the Older Peoples' Champion, Unitary and Parish Councillors, CCG Care Coordinators, Healthwatch, Representatives from the Voluntary Sector should be included.

When can an Area Board commence work on Health and Wellbeing Groups?

Anytime. A number of Area Boards have already planned meetings to start their Health Well Being Groups. In approximately 6 /9 months' time there will be a review of progress being made to establish these groups and a report highlighting good examples of the work being undertaken

Further Information

Please contact Sue Geary Head of Community Commissioning at the Council for further information and support to establish your Health and Well Being Group.

Wiltshire Council

AGENDA ITEM 12

Melksham Area Board
13th April 2016

Melksham Area Board 2015/ 2016

Overview

During the 2015/16 period there have been 6 Area Board meetings, with an average attendance of 88.

15th April 2016 – Semington Village Hall, 40 attendees

17th June – Melksham Assembly Hall, 42 attendees

9th July – Melksham Town Hall, 76 attendees (Older person theme)

9th September – Melksham Assembly Hall, 145 attendees

18th November – Seend Community Centre, 66 attendees (Community Safety theme)

24th February 2016 – Melksham United Church, 160 attendees (Melksham Campus theme)

The Melksham Area Board also hosted the Community Resilience/ Emergency Planning workshop on 3rd December 2015, with 8 of the 11 parish councils represented and 54 attendees in total. Parish Councils across the community area have put this into action with a number of emergency plans now well underway.

Community grants

The Melksham Area Board has awarded 43 community grants this year with the allocated funding of £56,673. These grants have enabled community groups to undertake projects totalling £209,230. The leverage is therefore £3.70. A few responses from the grant recipients are as follows:

Melksham Community Area Partnership - *The bowser has made a huge difference to the town. Already well known for its superb floral displays during the summer, the bowser means volunteers can ensure displays are kept watered and fresh, all of which can only help Melksham's efforts towards a Gold Award in the South West in Bloom competition. It's helped engender a team spirit amongst volunteers by showing that they matter and builds on the strong sense of community which is one of Melksham's greatest assets. Thanks to the Area Board for helping make this happen!*

Bulkington Village Hall - After removing some 14 square meters of damaged floor boards and joists the estimated repair and redecoration costs were over £5,000. A high volume air extractor fan and under floor ventilation system has been installed to improve the underfloor ventilation. The repairs have now been completed and the hall is in use. The management committee consider that we were extremely fortunate in receiving a grant from the Area Board which has enabled us to restore our hall for use by our villagers.

Riverside Club - The flat roof of the above was 45 years old and deteriorating badly but with the help of the Area Board Grant we were able to renew the decking and coverings and upgrade the insulations to current standards. It never rains but what it pours and at the same time as the above, the large kitchen which was originally built for meals on wheels was condemned and again with the help of another grant from the Area Board we were able to refit it to continue to provide meals for the Rainbow Club and others.

The full list of successful recipients of grants this year are as follows:

Friends of St Georges School Semington	Avon Bowls Club
Melksham Community Area Partnership	Broughton Gifford and Holt Scouts
Bulkington Village Hall	West Wiltshire Model Railway Circle
Melksham Music Festival	Atworth Parish Council
The Learning Curve	Poulshot Ladies Club
Wiltshire Mind	YMCA Green Shots Nursery
Melksham Adventure Centre	Young Melksham
Melksham Senior's Forum	Seend Trust and Community Centre
Shaw and Whitley Community Café	West Wiltshire Multi Faith Forum
ReaadEasy Melksham	Bloom in Melksham
Shaw & Whitley pre school	Poulshot Village Trust
AFC Melksham Disabled Football Club	Broughton Gifford PC (Returned Cheque)
Broughton Gifford and Holt Scouts	Atworth Village Hall and Recreation Ground Committee
Melksham Without PC	1st Bowerhill Scout Group
Keevil PC	Avon Bowls Club
Riverside Club	St John Ambulance
Atworth Village Hall & Recreation Ground Committee	1st Bowerhill Scout Group
	Melksham & District Girlguiding

Community Area Transport Group

During the 2015/ 16 the CATG has approved the following schemes:

- Improvements to Zebra Crossing on Bath Road, Atworth
- Melksham Kenilworth Estate – 20mph speed limit
- Seend High St traffic management within narrow section (successfully bid for substantive funding to enable this project to take place)
- Bollard for Bowmans Ct, Melksham
- Footway link between Blackmore Rd to Malvern Close
- Footway link Hurricane Road to Grassmere
- Dropped kerbs at Corsham Road, Whitley
- Dropped kerbs at DeHavilland Place, Bowerhill
- Handrails down Keevil Main Street
- Melksham Station board and signage improvements

The group also successfully worked in partnership with Wiltshire Council, Melksham Without Parish Council, Forest and Sandridge School Governors, Green Square to deliver the Forest and Sandridge new path in time for the schools opening.

Local Youth Network

The Local Youth Network (LYN) has had an amazing first year. An established and strong LYN management group with varied adult stakeholder representation from within the Melksham community area. The group also has 4 dedicate seats for young people, some of which have presented at the Area Board. The voice and opinion of these young people is held in high regard by the group which has enhanced the success of the LYN. The Melksham LYN was one of the only groups across the county who deployed their full allocation of funding during 2015/16. Some of the successful recipients were as follows:

Mini Bus - This grant has also enabled them to maintain a mini bus donated by Seend Community Shuttle. This shuttle provides young people in the whole Melksham Community Area with transport to and from the club and holiday activities.

Voice your choice consultation - This was held at the assembly hall. It was an event that invited young people to have their say on how and what they wanted to happen with their ring-fence funding.

Genshin Kai School of Martial Arts - For the delivery of a programme targeting anti-bullying and raising self-esteem, for disengaged and vulnerable young people with a particular emphasis on young females, and the associated protective clothing.

Melksham & Wiltshire Youth Canoe Club - To setup a sustainable delivery supporting, SEN and physically disabled young people. This grant included specialist training and equipment, Also, some building modifications in order they complied with the DDA (Disability Discrimination Act).

Spice Time Credit - This is a programme where Young people volunteer their time on positive community activities and in return receive credits against trips during the school holidays. This has been a fantastic success with many positive communications from councillors and community members praising the young people on their efforts.

Bowerhill Scouts - To hold a ring fenced welfare bursary that will financially support those from low income families. Also, training and permit costs to enable new experiences for all the young people.

Young Melksham - To employ dedicated sessional youth workers for two years for the delivery of positive activities, informal education and guidance on social and moral challenges that face our young people today.

To establish a youth club at the Canberra building that would create a dedicated youth space and ownership by the young people. Also, offering a safe environment where they could express themselves and have viewpoints challenged and explored without judgment. The club delivers 3 sessions per week with over 120 members and growing with many who return time and time again. During the Holidays there are also plans to run activities during the daytime utilising the building and its grounds. The funding has also supported the annual You Choose! small grant funding held as part of the Melksham Young people's awards.

Health and Wellbeing Centre (formerly Campus)

The Melksham Area Board have worked closely with Wiltshire Council, partners and the community to agree the Market Place improvements and finalise the accommodation schedule for the Health and Wellbeing Centre.

Planning permission and tender to take place later this year with work anticipated to start on site in early 2017. The Market Place improvements are due to get underway in September 2016.

The new home for Melksham Football Club and Melksham Rugby Club at Woolmore Farm is due to be ready for August 2016.

Bowerhill and Hampton Park Business Initiative

The Bowerhill and Hampton Park estate is key for the Melksham and Wiltshire economy, and it is important that businesses, the Council and others work together to improve the long term vibrancy and attractiveness of the Business Park. A steering group was set up and in September 2015 the first newsletter was distributed to over 150 businesses, large and small. The group is still in the formative stage.

Bowerhill is changing; witnessing a gradual regeneration. The introduction of Herman Miller, the new link road, and the hangars are coming down and businesses are expanding. In the Spring edition of the newsletter there are contributions from some of the businesses, information on a range of issues including apprenticeships, help/support from the Council, planning, Air Ambulance relocation, Melksham Neighbourhood Plan and Emergency

planning. The purpose of the newsletter is to give information and contact details to help businesses. Whilst this is put together and distributed by Wiltshire Council it is 'your' newsletter and the group want to hear views, successes, challenges and importantly what Wiltshire Council and other organisations can do for the businesses of the area.

Health and Wellbeing Group

The group attracts a wide range of professionals from all parts of local health services, both professional and voluntary. Numbers are continuing to increase at every meeting and attendees exchange information about the services they offer, thus enabling a personally tailored service to patients, above and beyond the conventional medical needs. Plans are in place for the group to continue to grow in 2016/17.

Other projects

Magna Carta - enabled young people to take part in a countywide parade through the streets Salisbury. Having designed their individual barons and supporting banners with a theme that they felt reflected the community they lived in (young bright and going places).

No Cold Calling Zones – supported the successful installation of No Cold Calling zones in Atworth, Queensway area, Melksham and Chalfield Crescent/ Fullers Close, Melksham.

Clean for the Queen – supported partners and the community to organise 8 local litter picks in preparation for the Queens 90th birthday. Communities have been provided with equipment to make this a sustainable activity.

Report author

Rhys Schell
Melksham Community Engagement Manager
rhys.schell@wiltshire.gov.uk or 01225 716752

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Melksham CATG - Date of meeting: 24th March 2016			
1.	Attendees and apologies			
	Present:	Mark Stansby, Cllr Roy While, Rolf Brindle (BRAG), Alan Baines (Melksham Without PC), Cllr Pat Aves, Tim Cherry (Broughton Gifford), Julian Robertson (Broughton Gifford), Andy Cadwallader, John Ellis (SE), Alan Lee (Atworth PC), Thelma Carr (Seend PC)	Area Board to note.	
	Apologies:	Mary Jarvis, Spencer Drinkwater		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Melksham Area Board meeting on the 24 th February 2016. <i>Link can be found at:</i> http://cms.wiltshire.gov.uk/ieListMeetings.aspx?CId=166&Year=0	CATG to note.	
3.	Financial Position			
		Finance sheet was presented. Current Balance = £15,031.32	Area Board to note.	Cllr While

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

4.	Top 5 Priority Schemes			
a)	Seend High St – Traffic management features at narrow section	Highways to liaise with Ringway to programme this work. A road closure has been provisionally booked to commence on 20 th June 2016.	Highways to action Area board to note.	Mark Stansby Cllr White
b)	Melksham various roads – new bus shelters at Gloucester Square / Blackmore Rd, Snowberry Lane and Semington Rd / Longford Rd	Land issue at Snowberry Lane still with legal team. Work completed at Semington Road and Blackmore Road.	Area Board to note	Cllr White
c)	Bowerhill Hurricane Rd to Grasmere – Footway link	Provisional start date from Ringway of 18 th April 2016.	Area Board to note	Cllr White
d)	Melksham Blackmore Rd to Malvern Close – Footway link	Provisional start date from Ringway of 25 th April 2016	Area Board to note	Cllr White
e)	Melksham Kenilworth Estate – 20mph speed limit	An objection following public consultation has been received. Report to be drafted by Highways for Cabinet Member decision.	Area Board to note	Mark Stansby
5.	Other Priority schemes			
a)	Keevil main street - Handrails	Awaiting work to begin. BBLP have subcontracted out and due to be installed next week.	Area Board to note	Cllr White

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	3715 Melksham Tower Rd - Devonshire PI shared use footpath link.	<p>Topographical survey completed at a cost of £1379.00.</p> <p>Provisional scheme drawing was presented for discussion. Cost of construction estimated at £8,974.97, inclusive of legal fees.</p>	<p>To recommend to the Area Board allocation of £1379.00 from CATG funds for topo survey.</p> <p>Cllr While to speak with the Town Council regarding how to proceed.</p>	Cllr While
c)	3843 Dropped Kerbs, Corsham Rd, Whitley.	Awaiting staff resource.	Area Board to note (ongoing)	Cllr While
d)	3991 Atworth Zebra Crossing improvements.	With Legal Dept. Public consultation to run from 17 th March to 11 th April 2016.	Area Board to note (ongoing)	Cllr While
e)	4047 Bollard for Bowmans Ct, Melksham.	Work complete – awaiting final account.	Area Board to note (ongoing)	Cllr While
f)	4158 Berkshire Green "Cyclists Dismount" sign.	<p>Work complete – awaiting final account.</p> <p>There is a problem in that part of the route is not legally a shared use path.</p>	<p>Area Board to note</p> <p>Arrange a site visit with Cllr Hubbard.</p>	<p>Cllr While</p> <p>Mark Stansby</p>
g)	4166 Melksham Railway Station directional signage.	Work complete – awaiting final account.	Area Board to note (ongoing)	Cllr While
h)	4182 Drop kerb opposite De Havilland PI, Bowerhill.	Awaiting staff resource.	Area Board to note (ongoing)	Cllr While

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

6.	New Requests / Issues (issues can be viewed in full from Area Board section on Wiltshire Website)			
a)	Issue 3895 Bus shelter outside United Reform Church, Melksham High Street	Asbestos check completed - Negative. Action with Town Council to determine future intent.	Cllr While to speak with Cllr Hubbard. If Town Council prepared to pay for Shelter then CATG will cover demolition costs.	Cllr While
b)	4044 Speeding, C19 Ashton Common.	This is a straight section of road from Stoney Gutter past Bullen Hill Farm. 85th percentile speeds were 49.9mph with mean speed of 42mph. Results issued to the parish Council – awaiting their comments.	Area Board to note (ongoing)	Cllr While
c)	4127 Crossing Point on Sandridge Rd, Melksham.	"Lollipop Person" being sought by school. Further information from MTC/Rivermead School required. Cllr Aves to update the group. School has been unable to replace lollipop lady.	Retain issue on agenda for further update on lollipop person.	Cllr Aves
d)	4283 Kerb required Melksham Lane, BG.	Verge over-run occurring in front of cottages next to railway bridge, but drainage appears ok. Site visit has been completed. Mark Stansby to update the group. Approximate cost of £5,000 for work. Minimum 2 day closure.	Tim Cherry to speak with Parish Council for view.	Tim Cherry

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

e)	4330 Speeding, C218 Bulkington High St.	Awaiting Metrocount results.	Area Board to note (ongoing)	David Holker
f)	Request for signs St Mary School, Broughton Gifford Area Board issue no 3900	New signs installed.	To recommend to the Area Board that this Issue be closed.	Cllr While
g)	4275 Speeding concerns, C165 Melksham to Lacock	Awaiting Metrocount results.	Area Board to note (ongoing)	David Holker
h)	4360 Speeding concerns, Forest Road, Melksham (within 20mph Zone)	Awaiting Metrocount results.	Area Board to note (ongoing)	David Holker
i)	4366 Speeding and Traffic Volume, High Street, Seend	Awaiting Metrocount results.	Area Board to note (ongoing)	David Holker
j)	4489 Freight movement on C19, A350 Stoney Gutter to A361 Paxcroft Mead	Hopeful that when Leap's Gate (new road) is open, that the Ashton Common route will be used more frequently.	Further discussion at next meeting.	
k)	4532 Request from Parish Council for Berryfield Nameplates	Site meeting completed with Melksham Without PC. Request for one sign at entrance off Semington Road roundabout. Cost approx. £300.	Cllr While to speak with Parish Council.	Cllr While
7.	Other items			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)	Handover of Wiltshire Council Speed Indicator Devices Issue 4533 Request for funding of new batteries for SIDs	SID has been taken on by Broughton Gifford, Atworth, Melksham Without and Melksham Town. SID requires 3 batteries to fully operate, which will cost approximately £300. Discussion into the costs of operation.	Costs of batteries to be met by CATG. Melksham Without to send itemised quote and Andy Cadwallader will retrieve quote from Ringway.	Cllr Baines/ Melksham Without PC
b)	Local Highways Investment Fund 2014 – 2020	To update the group on recent report issued to Area Board (details circulated in advance of meeting). Query over exclusion of Ruskin Avenue and Coronation Road. Melksham Lane in Broughton Gifford is being reviewed.	Andy Cadwallader to query Ruskin Avenue and Coronation Road.	Andy Cadwallader
8.	Date of Next Meeting: 21st July 2016, venue and times tbc			
	Issue 4371 Install dropped kerbs Mead Park and Nursery Close – has been referred back to the parish council incorrectly. Approval for Mark to review and complete feasibility.			
	Issue raised by Seend Parish Council, however, needs to be added to the issues system before full investigation can be undertaken.			

Melksham Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of **£14,731.32**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

7. Recommendations to the Melksham Area Board

- To note all updates and issue closurers
- Issue 3715 Melksham Tower Rd, Devonshire PI shared use footpath link - to recommend to the Area Board allocation of £1379.00 from CATG funds for topo survey.
- Issue 4533 Request for funding of new batteries for SIDs – to recommend to the Area Board an allocation of £300 from CATG funds for SID batteries.



Annual Report 2015-16

1. INTRODUCTION

On behalf of the local community, MCAP seeks to:

Identify the community's priorities for action

We have established a wide-ranging network of community organisations, groups, clubs, societies, schools, churches and businesses as well as interested individuals in order to connect with as many local people as possible.

Reflect local concerns and ideas

We are looking to bring about positive change through a combination of encouraging local projects and finding ways to raise awareness.

Maintain strong links with town and parish councils

We engage with councils and other partners to build effective participation, consultation and community engagement across the community. We serve as an advocate for civic engagement and enable the creation of strong, resilient and empowered communities. We provide excellent meeting and event facilitation, administration and management.

- **DEVELOP:** To develop the capacity and skills of our community groups, enabling them to perform their roles
- **SHARE:** We endeavour to provide a platform for the community organisations to share information, ideas and best practice so as to foster efficient and informed working.
- **PROFILE:** To raise awareness, understanding and support for the organisations and the work they carry out in our community area
- **NETWORK:** One of our primary aims is to build and maintain relationships with partner organisations and key stakeholders. We are skilled in networking and encourage engagement via social media such as Facebook and LinkedIn, and have links to well over 1,000 Twitter users.
- **SUSTAIN:** We seek to ensure an independent partnership that is fit for purpose, sustainable and able to support the community organisations in their work.

Below are just some of the highlights of Melksham Community Area Partnership in the previous year.

2. DEVELOP



Melksham Neighbourhood Plan

Melksham Town Council and Melksham Without Parish Council are working together to support and facilitate the production of the Melksham Neighbourhood Plan, and a Steering Group has been formed with their support to oversee the process.



A key element of the process is

the effective participation of the public in the plan preparation process and support of local residents for the final Melksham Neighbourhood Plan. MCAP has been engaged in this process since December 2014 and forms a key element of the Steering Group.

Partnership staff also played a key role in the development of a **Sustainability Scoping Report** for Melksham, an eighty-page document covering such diverse issues as:

- Land and Soil Resources
- Water resources and flood risk
- Air quality and environmental pollution
- Climatic Factors
- Historic Environment
- Landscapes
- Population and Housing
- Healthy Communities
- Ethnicity
- Education and Skills
- Transport

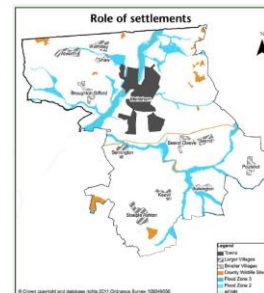


Fig. 4.3.1 Distribution of County Wildlife Sites in Melksham Community Area - source: [Local Strategy](#). Note that to the South of Melksham, Berryfield is considered a small village and Rotherhithe a Village.
 COUNTY WILDLIFE SITES - As might be expected from a town bisected by a river, much of our richest biodiversity is found in our riparian meadows and banks. In consequence many of these areas along the floodplain of the River Avon are now designated County Wildlife Sites by Wiltshire Council. This is a

2. SHARE and NETWORK

Our network of **theme groups** look at specific issues and arrange projects and report direct to the partnership Officer. We also link to existing groups that are active in the community.

Theme: Environment

Partnership volunteers undertook an extensive campaign stressing that “There’s No Such Thing As The Dog Poo Fairy” in 2015, attending fetes and functions and distributing information and free disposable, flushable doggy poo bags



Melksham Community Area Partnership Environmental Group presents

Apple Pressing

Community Events:

the White Hart
 Bath Road, Atworth
Sun. 21st September 2014
 12 noon – 2.00pm

Well House Manor
 Spa Road, Melksham
Sun. 5th October 2014
 2.00 pm – 4.00pm

Bring along apples from your garden plus a few empty bottles or containers, and take some delicious freshly pressed apple juice home with you that's ready to drink.

Be prepared to roll your sleeves up and get stuck in! The apples will all need to be washed, chopped and pressed - it's very much a community effort.

If you already have an apple press of your own, feel free to bring that along too and help your neighbours turn their apples into juice (or even cider!)

Community Apple Pressing Day was held in September 2015. These events have become very popular since we started them in 2012. Area Board grants were applied for and kindly awarded which enabled the Environmental Group to purchase a powerful pulping machine and a much larger apple press.

It's planned to hold similar such events again later in 2016.

Community Seed Swap events.

This is something else which the Environment Group has established as a regular attraction in the Melksham community area calendar of events. Anyone that's been a gardener for any length of time, whether simply growing a few flowers in a border at home or keeping the kitchen well stocked on an allotment or two, will be bound to have a few spare packets of seed lying around.

The Melksham Community Seed Swap is a great opportunity to exchange some of those seeds, crowns or sets for something else. We welcome flowers, vegetables, any kind of seed. People simply have to turn up with seeds to swap (clearly labelled and saved in packets or envelopes), take a look at what's on offer and swap seeds either directly with other gardeners or from the Community Collection.



Theme: Community Safety

This group meets on the last Thursday of every month and has been successful in introducing a volunteer-run state-of-the-art digital CCTV system to Melksham Town Centre and a highly commended Safe Places scheme, as well as serving as a focal point for Neighbourhood Watch, Community Speedwatch, the PCC, and the Neighbourhood Policing teams to ensure that community safety priorities are identified and tackled. The group undertakes a great deal of work in the Melksham Without area in particular. It is hoped to continue to introduce SmartWater across the whole community area in 2016 to make it a safer place to live and work in.

MCAP's Sue Stoker was voted volunteer of the year in 2015's Neighbourhood Policing Awards for her dedication to the community.

Mrs Stoker beat three others for the title after being nominated by Melksham Without Parish Council for her tireless work in reviving Neighbourhood Watch schemes in the area and supporting new ones.

Community Speedwatch in and around Melksham has also been a major success, notably in Atworth, Steple Ashton, Seend, Snowberry Lane, Shaw & Whitley and Semington Road.

Theme: Transport Trains

The transport group has been building on the success of earlier campaigns to increase rail passenger figures for Melksham (which is now the 7th fastest growing station in the UK in terms of passenger numbers). The partnership nevertheless strives to facilitate cross-partnership working regarding both Buses and Trains, and retains close ties with the Trans Wilts Community Rail Partnership.



Theme: Health & Well Being

Project: Establish a Health Forum

Working closely with the Spa Medical Centre's Patients Reference Group, MCAP volunteers have successfully launched a series of public health forums which have been extremely well attended. These have tackled issues such as men's health, obesity, mental health and diabetes.

Volunteers also manned an information stall at the Food and River festival during the summer which saw 5,000 people pass by during the day.

5. SUSTAIN

The Melksham Community Area Partnership is committed to continuing the good work undertaken in line with the community's wishes but is reliant on grant funding in order to continue. Wiltshire Council's Area Board has previously been tremendously supportive and we look forward to working closely with them, however they are no longer able to provide revenue funding. Organisations such as the Police and Crime Commissioner will provide small grants to achieve specific projects, and mindful of this we are applying for grants where relevant – for example, purchasing SmartWater kits to protect householders' belongings. What is harder to fund however is the revenue costs that keep the organisation running, successful and impactful. This is largely the admin cost of the Coordinator, with some expenses cover for mileage, venue hire, printing, refreshments and other incidental costs. Other than the Coordinator role, all roles are voluntary and delivered by a very dedicated committee. We are looking for about £5k per annum in all.

The Wiltshire Council Business Plan states that WC will be "creating stronger and more resilient communities" and we fit into Outcome 2- "*People in Wiltshire work together to solve problems locally and participate in decisions that affect them.*" MCAP has experience in involving people in service design and delivery to achieve a better outcome and to help people trust each other and the outcomes for the community. MCAP will add value for money in working with the local community to achieve their needs and wants. MCAP has already shown by its community plans and projects that we are skilled and confident with community consultation, so our actions speak for themselves.

For further information please contact:

Phil McMullen, Partnership Coordinator – melkshamcap@gmail.com

or Colin Goodhind, Chair of the Partnership colingoodhindofmcap@gmail.com

Melksham Area Board Report

13th April 2016



1. Neighbourhood Policing

Sergeant:	Acting Sgt Kane Fulbrook-Smith
Town Centre:	PC Emily Thomas PCSO Rose Baldock PCSO Janet Gould
Rural North:	PC Barry Dalton PCSO Maggie Ledbury
Rural South:	PC Barry Dalton PCSO Helen Wilson

2. NPTs - Current Priorities & Consultation Opportunities:

To promote Cyber Crime awareness within our communities.

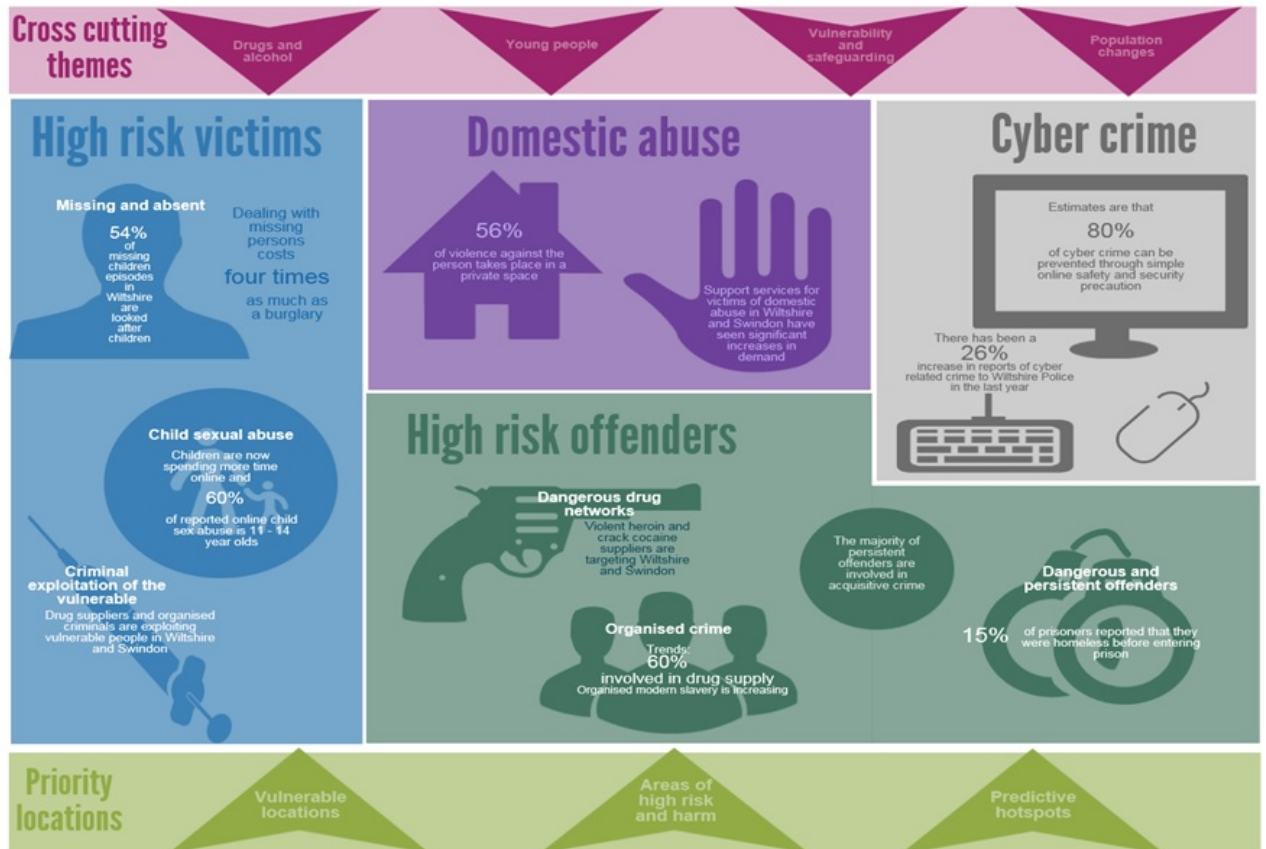
Cyber Crime is a complex issue and has been identified by the Government as a "National & Global Threat". It has been identified as a bigger global threat than drugs. Over 12 million people in the UK and 594 million people globally have experienced cybercrime in the past year. More than 70% of fraud is now committed online and is estimated that fraud and internet crime costs UK economy over £85 Billion and the global economic cost is £500 billion

With these figures in mind Cyber Crime still remains a priority for Melksham NPT and it is now well into phase two stages. 9th February was Safer Internet Day (Share a heart), some of the team took part in this by posing on the NPT Facebook page with key messages to the public about keeping safe on line. This was viewed by 1,220 local followers.

On 24th March Melksham Oak School and NPT finalised their Cyber Crime Music Video Rapp this needs to be vetted before its release onto Social Media. It is anticipated this will be published mid to end of April.

The Local Youth Network Group are also finalising their preparations to deliver Cyber Crime awareness sessions alongside the NPT to local elderly focus groups. Again this is anticipated to commence mid-April and through to the end of May. This will be led by Jack Oatley who is currently employed by Wiltshire Council as a Youth Works Apprentice in the Department of Operational Children's Services.

3. Wiltshire Police Control strategy



High Risk Victims

From 1st April Wiltshire Police will be adopting a New Missing and Absent data base. This tool has been used by Thames Valley and South Wales Police. The findings are that it is a more transparent and stable platform piece of software. It will enable the Organisation to manage the risk of any missing or absent individual more efficiently and provide better returns to the National Crime Agency. NPT have been liaising with local residential Care Homes engaging with staff and children to continue the rapport, raise awareness around the immediate harm and vulnerable situation sit that young people can find themselves in. Whilst building intelligence around Child Exploitation.

Child sexual abuse

There is currently no legal definition of cyberbullying within UK law however the following legislation Protection from Harassment Act 1997, Criminal Justice and Public Order Act 1994, Malicious Communications Act 1988 and The Communications Act 2003 can be applied to enforce and deal with offenders.

Statistics show that children between the ages of 11-14 year olds will at some point in their development become victims or offenders of these offences knowingly or not. Dedicated Police Officers within Wiltshire Police target persistent predators whilst NPT and Wiltshire Police Youth Engagement Officers have been educating pupils at Melksham Oaks School. One of the most talked about areas is that of '**Sexting**'. Which is a common trend but also can have significant consequences not only to the sender but the receiver of such abusive messages and images?

The law is not designed to punish young people for making mistakes whilst experimenting with sexuality. However the law is aimed at those who choose to trade or profit from sexual images of children.

On 18th March it was the National Child Sexual Exploitation Awareness Day where Police Forces around the Country were uniting showing a force of hands with slogans and messages written on their hands to raise awareness posted on Social Media.

Criminal exploitation of the vulnerable

NPT have been focusing on intelligence gathering around drug criminality and those victims who associate with individuals who are part of the Dangerous Drug Network. The key players in such organised gangs will home in on lone females or individuals who appear to have some form of Mental Health. Their vulnerability becomes exploited and they become mixed up with the criminal way of life. Melksham NPT have been successful with Warrant Applications through the Courts and these will be executed at the most appropriate time with a view of prosecutions on the end of them and being able to work with partner agencies to offer additional safeguarding measures.

Domestic Abuse

This offence generally takes place behind closed doors witnessed by young children who also become traumatised by the violence they have observed. On average nationally the police receive an emergency call relating to domestic abuse every 30 seconds. Wiltshire Police will make full use of the Domestic Violence Protection Notice (DVPN) and Domestic Violence Protection Order (DVPO) schemes in order to offer greater protection to victims of domestic abuse. DVPNs can give immediate protection to domestic abuse sufferers by banning perpetrators from entering, and being within a certain distance, of the victim's home. Refuges across the County are also vital in offering immediate protection and in the worst case scenarios relocation and change of identity.

High Risk Offenders

NPT have recently been involved in a number of Multi-Agency Public Protection Meetings discussing an individual who recently moved into Melksham. This raised concerns and as a result pushed back on the relevant Agency that the level of supervision in place wasn't sufficient to safeguard the community. After two weeks of daily engagement and targeted

policing this individual was re-located out of Melksham but more importantly additional public safety measures put in place.

Priority Locations

Since the introduction of the first Anti-Social Behaviour Injunction Order on a residential estate Melksham in February the situation has calmed so much that Melksham NPT have been able to remove the target patrols and focus on other areas. This includes a Local Business that has been a victim of Non Dwelling Burglary 5 times in less than 3mths. NPT have been putting in place tactical operations, building intelligence with profiling methods to identify offenders. With the help of the public and anonymous reporting through Crime Stoppers evidence is building gradually for positive action to be taken.

In addition to this Melksham has seen an increase of Eastern European's visiting our area targeting areas predominantly lived in by the elderly. The purpose of these visits is to sell photo copy paintings or pencil sketches between £5-£10 each. Some of the selling tactics can be demanding and pushy, the seller will try manipulating the buyer claiming they are homeless, sending money home to feed the family or they are in the Country to study and need money to pay their fees. This is not the case, there are Organised Crime Groups brought in from other Counties. Unless the seller has a 'Peddlers Certificate' for the Force area they are operating in then it is an offence. There have been 4 arrests in Melksham in the last two months and several others in the surrounding Towns.

Cross Cutting Themes

Semington No Entry Watch:

Since the introduction of the New No Entry Watch in January 2016 309 vehicles have responded positively on seeing the volunteers being proactive, and 68 advisory letters have been sent to the registered keepers.

There has been excellent press coverage in the Wiltshire Times and also the Melksham News. BBC Radio Wiltshire came out to the site conducting a live interview with Brian SMYTH one of the volunteers and Vice Chair of the Parish Council.

The scheme has been given permission for 2 of the volunteers to be vetted to the next level. They will attend a one day Police National Computer Course, this will enable them to carry out all of the administration work conducting vehicle checks and subsequently sending out advisory letters to the respective registered keepers. This will free up valuable NPT time to target and address other problematic areas.

Sports Relief 2016:

On March 17th Melksham NPT challenged Melksham Young People at the Canberra Youth Centre to a three hour sports challenge playing table tennis, pool and beat the goalie to raise funds for charity. 35 young people took part and showed their determination to beat the NPT yet again 43-39. In total £100 was raised for charity.

This was a Community Event as Waitrose, Sainsbury's, Auto line, Co-op, Dominos and Selwood Housing donated raffle Prizes and food and wouldn't have been possible without

their support. Every young person taking part received a certificate and everyone's efforts were hugely appreciated by a representative from Sports Relief Charity who had travelled up from London. They were in the South West visiting various venues in Bristol however, due to social media they came to Melksham and were very impressed by the whole evening's event and especially the community spirit. This event will be used as part of their Case Study and future Promotion for Sports Relief.

This is a prime example on how to building relations between the police and young people in our area as well as identifying those individuals who are so often tarnished with bad publicity through anti-social behaviour that they can actually put something back into the community.

Nick Mawson
Sector Inspector,
Devizes Melksham Pewsey Marlborough

Update for Melksham Area Board

Name of Parish/Town Council	Melksham Town Council
Date of Area Board Meeting	13 April 2016

Headlines/Key successes

Public Toilet Provision

Melksham Town Council have resolved to take on responsibility for the service provision of the Market Place Toilets which would be open on a 24 hour per day basis. Melksham Without Parish Council have kindly agreed to contribute up to £7,500 per annum towards to upkeep of these toilets.

Projects

Floral Planting – Market Place Roundabout

As it is understood the redevelopment of the Market Place will not take place until the Autumn, Melksham Town Council have resolved to plant and maintain this area and other sites previously planted and maintained by Wiltshire Council.

Concessionary Parking

Melksham Town Council have nominated the following dates for concessionary parking: Party in the Park (16 July) and Christmas Fayre and Lights Switch On (3 December).

Advertising – Bus Shelters

The Town Council have agreed to pilot the installation of 2 A1 poster boards to be placed in the bus shelters in the town for up to a six month period to advertise Assembly Hall events only in the first instance.

Update for Melksham Area Board

Olympic Challenge

The Town Council have agreed to enter the Olympic Challenge as a team, to include Councillors and staff and will encourage others in the community to sign up and join in.

Forthcoming events/Diary dates

- 5 June - Civic Service at 2.30pm at St Michael & All Angels Church
-
- 12 June – Queen’s 90th Birthday Celebrations in King George V Park from 12 noon
-
- 16 July – Party in the Park
-
- 23 July – Carnival

Signed: Steve Gray, Town Clerk

Date: 29 March 2015

Update for Melksham Area Board

Name of Parish/Town Council	Melksham Without Parish Council
Date of Area Board Meeting	13 April 2016
Headlines/Key successes	

- Flooding to properties prevented despite heavy storms (Storm Katie) due to proactive, preventative work undertaken by Flood Wardens, Parish Council and Wiltshire Council. Shaw & Whitley Flood Wardens now branching out to become Community Emergency Volunteers for all eventualities, not just floods. Melksham Without Parish Council's **Flood Warden scheme** being used as a Case Study for Wiltshire Council/Environment Agency Flood Training on 5th April as example of good practice with the Clerk in attendance to present and answer questions.

- Great community engagement with local residents with several meetings being held on **Community Emergency Response plans**, working in tandem with the Town Council. Good turnout at meetings held at the Town Hall, Bowerhill Village Hall and Whitley Methodist Church. More public meetings planned.

Officers, Councillors and residents all attending regular training sessions with Bradford on Avon Community Emergency volunteers and sharing experience/good practice.

- **Recycling and Partnership working at its best.** Planings from the roadworks on the A350 at Beanacre, were delivered to Shaw Village Hall to resurface their car park, organised with the Area Highways Engineer and contractors Atkins.

- Triggered by the Apprentice Week advertised by Wiltshire Council in March, the Parish Council are now seeking a young person to join the busy office team as an **Apprentice** working towards NVQ Level 2 in Business Administration.

Projects

- Taking devolved service of all **Wiltshire Council owned play areas** in the Parish; quotes being sought to bring play areas up to Parish Council standards.

All Parish Council owned and maintained play areas are **Non Smoking areas** with signage provided by Wiltshire Council to be erected.

- Developing robust **Community Emergency Response plan** and volunteer recruitment, working closely with Melksham Town Council. Joint publication schedule drawn up with local stakeholders.

- Developing operational delivery of SIDs (**Speed Indicator Device**) taken on

Update for Melksham Area Board

from Wiltshire Council in conjunction with Melksham Town Council and Atworth Parish Council. Support from CATG with capital expense for new batteries.

- Working with local community and action groups on entries into CPRE **Best Kept Village Competition** and RHS Britain in Bloom **Its your Neighbourhood** entries. Building on success of many “**Clean for the Queen**” events held across March.
- Multiple **large planning applications** in the Parish currently being considered 450 houses approved, new applications for 100, 150 and 235 homes to be decided. New Air Ambulance operational HQ approved for within the Parish.
- Continued joint working and support of **Melksham Neighbourhood Plan** with community consultation events planned for May/June.
- Orders now placed for 7no. **Community Access Defibrillators**, supported by grant funding from Melksham Area Board. Now working on successful installations and hosting agreements and engagement with residents for awareness training. To be installed at:
 1. Shaw Village Hall
 2. Whitley Reading Rooms
 3. The New Inn, Berryfield
 4. The Pilot Inn, Bowerhill
 5. Pavilion, Bowerhill Sports Field
 6. The Water Meadow pub, East of Melksham
 7. St Barnabas Church, Beanacre

Forthcoming events/Diary dates

- **Annual Parish Meeting** on Monday 11th April at new Forest & Sandridge School, Cranesbill Road. 7pm refreshments for 7.30pm start.

Find out what has been happening in the Parish over the last year, and the plans for the future. Plus more on the parish becoming “Dementia Friendly” and having “Safe Places”. Grant awards to be presented to local organisations.
All welcome

-
- **AGMs:**
Whitley Reading Rooms – Tuesday 12th April at 8pm

BASRAG (Berryfield and Semington Road Action Group – Thurs 14th April at 7pm at Berryfield Village Hall

Signed: Teresa Strange, Clerk, Melksham Without Parish Council

Date: 31st March 2016

Update for Melksham Area Board

Report to	Melksham Area Board
Date of Meeting	13/04/2016
Title of Report	Community Area Grant Funding

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
Applicant: Beanacre & Melksham Cricket Club Project Title: BMCC Field Mower View full application	£2420.00
Applicant: Bowerhill Residents Action Group Project Title: Bowerhill Village Hall Projector and Sound System View full application	£2301.50
Applicant: West Wiltshire Model Railway Circle Project Title: Disabled Access Improvement View full application	£700.00
Applicant: Banfield Recreation Ground project team Project Title: Banfield Recreation Ground View full application	£542.00
Applicant: Semington Village Hall Management Committee Project Title: Semington Village Hall Kitchen Modernization Enlargement View full application	£5000.00
Applicant: Poulshot Cricket Club Project Title: Re-generation of Poulshot Cricket Pitch View full application	£5000.00
Applicant: Semington Parish Council Project Title: Semington Village Information Board Project	£530.00

View full application	
Applicant: The Shed Melksham Project Title: The Shed Melksham - Purpose Built Premises View full application	£5000.00
Applicant: Cllr Jon Hubbard Project Title: Melksham Healthy Schools Project	£4488.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and

Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
1784	Beanacre & Melksham Cricket Club	BMCC Field Mower	£2420.00
<p>Project Description: As a club we have to start looking at making our club more sustainable and take on work in house by our team of non-paid volunteers. One of these jobs is to maintain our own grounds which we have had outside businesses do before. The cost of this maintenance can be around 4000 a year. We want to save the money and do this ourselves. We would like to purchase a new grounds equipment so we can keep our ground up together for us and the community to use safely.</p> <p>Input from Community Engagement Manager: The grant application meets the 2016/17 grants criteria.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
1764	Bowerhill Residents Action Group	Bowerhill Village Hall Projector and Sound system	£2301.50
<p>Project Description: Bowerhill Village Hall Trust is applying for an area board grant towards the costs of a projector screen and speakers to create an interactive display system. This will bring the Village Hall up to date as many users require this facility to mount interactive displays. Our current user groups regularly have speakers who would like to illustrate their talks with pictures and sounds such as the PHAB Group Ladies Group and the Craft Groups. The Village Hall Trust has been approached by Further Education Classes who will use the Hall if these facilities are in place. Also we can advertise the Hall as being suitable for local businesses from the Industrial Estate for presentations and meetings. Included is an induction loop to enable people with hearing difficulties to fully enjoy an event. If these facilities are not introduced the Hall will lose bookings to other halls who already have these facilities.</p> <p>Input from Community Engagement Manager: The grant application meets the 2016/17 grants criteria.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
1785	West Wiltshire Model Railway Circle	Disabled access improvement	£700.00
<p>Project Description: The Model Railway Clubs recent conversion of the former scout hut has been a tremendous success with an increase in membership to 29 active members. We currently have a temporary wooden ramp leading to the main entrance and this leads from a grass field which especially in wet conditions has proved to be somewhat dangerous with several able bodied people slipping on the mud carried onto the slope. Wheelchair access across the grass is also extremely difficult. The plan is to fit a concrete or paving flag strip from the car park 7 metres and to replace the 2.4 metre wooden ramp with a concrete ramp with protective edges as required under Part M regulations. Unlike the conversion of the building we feel that the manual work required is beyond our physical capabilities due to the age and infirmity of club members and the work will have to be put out to a contractor.</p> <p>Input from Community Engagement Manager: The grant application meets the 2016/17 grants criteria.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
1695	Keevil Parish Council	Banfield Recreation Ground	£542.00
<p>Project Description: To fit new goal posts on the football pitch to encourage more use by the local youth members of the village.</p> <p>Input from Community Engagement Manager: The grant application meets the 2016/17 grants criteria.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
1813	Semington Village Hall Management Committee	Semington Village Hall Kitchen Modernization Enlargement	£5000.00
<p>Project Description: The Village Hall is used by the local community for Parties Weddings Meetings Clubs and various Village Social events. Although the hall has a capacity of 100 the kitchen struggles to support this. As the kitchen is of original state Built in 1964 it needs enlarging and modernization. With this work undertaken we hope to increase the size of bookings which will enhance the viability of the hall. Also in an</p>			

emergency it could be used by the local community.

Input from Community Engagement Manager:

The grant application meets the 2016/17 grants criteria.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1547	Poulshot Cricket Club	Re-generation of Poulshot Cricket Pitch	£5000.00

Project Description:

Commencing in March 2016 we intend to professionally re-lay three grass cricket creases in the centre of Poulshot Green. We have canvassed every house in Poulshot and an overwhelming 98 of all respondents would like to see cricket re-established on the Green. Cricket has been played on the Green in Poulshot since the late 1880s and this will benefit and be open to all ages in the village.

Input from Community Engagement Manager:

The grant application meets the 2016/17 grants criteria.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1811	Semington Parish Council	Semington Village Information Board Project	£530.00

Project Description:

Two free-standing lecterns each containing an A2 sized Village Information/Interpretation Board - a coloured and annotated map showing footpaths KA canal historical and topographical features- are to be erected at each end of the village to inform visitors of the attractions of Semington village and its environs.

Input from Community Engagement Manager:

The grant application meets the 2016/17 grants criteria.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1815	The Shed Melksham	The Shed Melksham Purpose Built Premises	£5000.00

Project Description:

The SHED started in October 2014 with a core of 6 members at the end of 2015

we had 14 members meeting once a week in 23rds of a portacabin at the Forest Community Centre. On good days we can work outside but during the winter and wet days it is difficult to have a safe working area. The success of The Shed is due to the large number of retired people who want to be active and serve their community with projects that will support others and give them a new social network prevent isolation and loneliness or offer a few hours respite care for a carer. The Shed needs bigger premises to help more people. With more space room can be provided for the less mobile but still active handy-persons. Toilet facilities are also needed which more space would provide.

Input from Community Engagement Manager:

The grant application meets the 2016/17 grants criteria.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
Cllr Led Application	Cllr Jon Hubbard	Melksham Healthy Schools Project	£4488.00

Project Description:

The aim of this project is for all 12 schools within the Melksham community area to achieve at least Bronze level on the Wiltshire Healthy Schools programme.

Melksham would be the first community area in Wiltshire to achieve this. Data presented to the Area Board in September 2015 by Public Health highlighted that just under 30% of children within the Melksham community area are obese/overweight. The most efficient and effective way of tackling this issue is through working with the schools directly.

The Healthy Schools programme actively promotes learning and healthy lifestyle choices for children and supports the schools capacity to deliver effective and sustainable interventions for all children.

The ambition of this project is that money is provided upfront to deliver a long term sustainable programme where the schools are supporting each other to develop a best practice model.

Input from Community Engagement Manager:

The grant application meets the 2016/17 grants criteria.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Rhys Schell

Community Engagement Manager

01225 716752

Rhys.Schell@wiltshire.gov.uk

Area Board Projects and Councillor Led Initiatives Application Form 2014/2015

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	Melksham		
Your Name	Jon Hubbard		
Contact number		e-mail	jon.hubbard@wiltshire.gov.uk

2. The project

Project Title/Name	Melksham Healthy Schools project'		
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	<p><i>The aim of this project is for all 12 schools within the Melksham community area to achieve at least Bronze level on the Wiltshire Healthy Schools programme. Melksham would be the first community area in Wiltshire to achieve this. Data presented to the Area Board in September 2015 by Public Health highlighted that just under 30% of children within the Melksham community area are obese/ overweight. The most efficient and effective way of tackling this issue is through working with the schools directly.</i></p> <p><i>The Healthy Schools programme actively promotes learning and healthy lifestyle choices for children and supports the schools capacity to deliver effective and sustainable interventions for all children</i></p> <p><i>The ambition of this project is that money is provided upfront to deliver a long term sustainable programme where the schools are supporting each other to develop a best practice model</i></p>		
Where is this project taking place?	Across the Melksham community area.		
When will the project take place?	September 2016 onwards		
What evidence is there that this project/activity needs to take place/be funded by the area board?	Evidence presented to the Area Board in September 2015 by Public Health showing an issue with obesity/ overweight children in the Melksham Community Area.		

How will the local community benefit?	<p>Working with all the schools within our community area will provide the most effective way of engaging with local young people. Children will benefit from the practices that each school brings in through the healthy schools programme.</p> <p>The project would support the schools to work collaboratively with the Area Board and each other creating long-term sustainable relationships that will can be utilised for future collaborative working.</p>		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	N/A		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Yes, linked in with improving the environment and play facilities.		
What is the desired outcome/s of this project? For all Melksham schools to be engaged with the Healthy Schools programme and attain at least the Bronze award.			
Who will be responsible for managing this project? Rhys Schell, Community Engagement Manager			
3. Funding			
What will be the total cost of the project?	£ £4,488		
How much funding are you applying for?	£ £4,488		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	School teachers time x 12	£6,672	£6,672
	Healthy schools joining fee x 12	£900	£900
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	N/A		
4. Declaration – I confirm that...			
<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Jon Hubbard			Date: 18/03/2016
Position in organisation: Wiltshire Councillor Melksham			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			

Grant Applications for Melksham on 13/04/2016

ID	Grant Type	Project Title	Applicant	Amount Required
1784	Community Area Grant	BMCC Field Mower	Beanacre & Melksham Cricket Club	£2420.00
1764	Community Area Grant	Bowerhill Village Hall projector and sound system	Bowerhill Residents Action Group	£2301.50
1785	Community Area Grant	Disabled access improvement	West Wiltshire Model Railway Circle	£700.00
1695	Community Area Grant	Banfield Recreation Ground	Banfield Recreation Ground project team	£542.00
1813	Community Area Grant	Semington Village Hall Kitchen Modernization Enlargement	Semington Village Hall Management Committee	£5000.00
1547	Community Area Grant	Re-generation of Poulshot Cricket Pitch	Poulshot Cricket Club	£5000.00
1811	Community Area Grant	Semington Village Information Board Project	Semington Parish Council	£530.00
1815	Community Area Grant	The Shed Melksham Purpose Built Premises	The Shed Melksham	£5000.00
	Cllr Led Initiative	Melksham Healthy Schools Project	Cllr Jon Hubbard	£4488.00

ID	Grant Type	Project Title	Applicant	Amount Required
1784	Community Area Grant	BMCC field mower	Beanacre & Melksham Cricket Club	£2420.00
<p>Submitted: 18/02/2016 14:39:32</p> <p>ID: 1784</p> <p>Current Status: Application Appraisal</p> <p>To be considered at this meeting: tbc contact Community Area Manager</p> <p>1. Which type of grant are you applying for? Community Area Grant</p> <p>2. Amount of funding required? £501 - £5000</p> <p>3. Are you applying on behalf of a Parish Council?</p>				

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

BMCC field mower

6. Project summary:

As a club we have to start looking at making our club more sustainable and take on work in house by our team of non-paid volunteers. One of these jobs is to maintain our own grounds which we have had outside businesses do before. The cost of this maintenance can be around 4000 a year. We want to save the money and do this ourselves. We would like to purchase a new grounds equipment so we can keep our ground up together for us and the community to use safely.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6ES

9. Please tell us which theme(s) your project supports:

Children & Young People

Countryside, environment and nature

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

09/2015

Total Income:

£7342.07

Total Expenditure:

£6747.41

Surplus/Deficit for the year:

£594.66

Free reserves currently held:

(money not committed to other projects/operating costs)

£2251.91

Why can't you fund this project from your reserves:

The club haven't enough excess funds to purchase this mower and maintain the yearly running cost of the club.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4840.00		
Total required from Area Board		£2420.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Stiga Park 2 wheel ride on lawnmower	4420.00	Fundraising	yes	500.00
Attachment - Aerator spreader	210.00			
Attachment - fertiliser spreader	210.00			
Total	£4840			£500

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Our club members: By making our club sustainable no high yearly 4K grounds invoices. Our player's volunteers those that use the grounds will benefit. The community that walk their dogs and those that use it for private events e.g. swimming club end of season get together. They will be able to use the ground to its full potential size and safely without hazards.

14. How will you monitor this?

By safety assessment checks maintaining the ground and enabling play keeping the club open and active.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are looking into ways the club makes it self-more sustainable this is one method to do jobs ourselves. This will save us money which we can put back into servicing machinery and spend any savings in other areas like youth equipment etc. Ongoing maintenance to equipment will be funded by players membership fund raising events activities and youth sessions.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

Yes the information on this form is correct, that any award received will be spent on the activities specified.

1764	Community Area Grant	Bowerhill Village Hall projector and sound system	Bowerhill Residents Action Group	£2301.50
------	----------------------	---	----------------------------------	----------

Submitted: 09/02/2016 16:15:18

ID: 1764

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Bowerhill Village Hall projector and sound system

6. Project summary:

Bowerhill Village Hall Trust is applying for an area board grant towards the costs of a projector screen and speakers to create an interactive display system. This will bring the Village Hall up to date as many users require this facility to mount interactive displays. Our current user groups regularly have speakers who would like to illustrate their talks with pictures and sounds such as the PHAB Group Ladies Group and the Craft Groups. The Village Hall Trust has been approached by Further Education Classes who will use the Hall if these facilities are in place. Also we can advertise the Hall as being suitable for local businesses from the Industrial Estate for presentations and meetings. Included is an induction loop to enable people with hearing difficulties to fully enjoy an event. If these facilities are not introduced the Hall will lose bookings to other halls who already have these facilities.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6SN

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Economy, enterprise and jobs

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Heritage, history and architecture

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

10/2015

Total Income:

£10634.20

Total Expenditure:

£10078.00

Surplus/Deficit for the year:

£556.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£9648.00

Why can't you fund this project from your reserves:

We are funding half of the cost but the rest of the reserves are for the general upkeep of the Hall

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4603.00		
Total required from Area Board		£2301.50		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Projector and screen	1243.00	Reserves	yes	621.50
PA ad mics	1023.00	Reserves	yes	511.50
Hearing loop	363.00	Reserves	yes	181.50
Rack cupboard	300.00	Reserves	yes	150.00
Cabling	187.00	Reserves	yes	93.50
Labour	600.00	Reserves	yes	300.00
Mixer	120.00	Reserves	yes	60.00
VAT	767.00	Reserves	yes	383.50
Total	£4603			£2301.5

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit

your local community?

If the Hall can attract new users by offering this system then we will not have to raise hiring rates for our current regular users. Many of our regular users are local groups for whom even a small increase in charges could cause them to have to close. The Village Hall Trust wants to encourage more local groups to use the Hall and if we can keep our charges low then it is hoped that more groups will use the Hall.

14. How will you monitor this?

We will check how many more bookings the Hall gets when the new facility is installed.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

It will be funded from our own funds.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

Yes the information on this form is correct, that any award received will be spent on the activities specified.

1785	Community Area Grant	Disabled access improvement	West Wiltshire Model Railway Circle	£700.00
------	----------------------	-----------------------------	-------------------------------------	---------

Submitted: 19/02/2016 09:15:37

ID: 1785

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Disabled access improvement

6. Project summary:

The Model Railway Clubs recent conversion of the former scout hut has been a tremendous success with an increase in membership to 29 active members. We currently have a temporary wooden ramp leading to the main entrance and this leads from a grass field which especially in wet conditions has proved to be somewhat dangerous with several able bodied people slipping on the mud carried onto the slope. Wheelchair access across the grass is also extremely difficult. The plan is to fit a concrete or paving flag strip from the car park 7 metres and to replace the 2.4 metre wooden ramp with a concrete ramp with protective edges as required under Part M regulations. Unlike the conversion of the building we feel that the manual work required is beyond our physical capabilities due to the age and infirmity of club members and the work will have to be put out to a contractor.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6HD

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:**Your latest accounts:**

10/2015

Total Income:

£4069.00

Total Expenditure:

£5028.69

Surplus/Deficit for the year:

£-959.69

Free reserves currently held:**(money not committed to other projects/operating costs)**

£443.56

Why can't you fund this project from your reserves:

Apart from annual running costs our reserves were all put into the conversion of the building between August and December 2015.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£950.00		
Total required from Area Board		£700.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Ramp	600.00			
Pathway	350.00			
		club funds		250.00
Total	£950			£250

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

As well as our members we have two public open days arranged in 2016. Our event on 28 December 2015 attracted 170 members of the public. In addition the kitchen and toilet

facilities are available to any group using the field eg. Queens Birthday event 2016 Village Event

14. How will you monitor this?

Number of visitors will be counted to each of the events and we monitor our turnout of club members each week

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

One off project

16. Is there anything else you think we should know about the project?

Not part of any wider project

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

Yes the information on this form is correct, that any award received will be spent on the activities specified.

1695	Community Area Grant	Banfield Recreation Ground	Keevil Parish Council	£542.00
------	----------------------	----------------------------	-----------------------	---------

Submitted: 24/01/2016 16:19:19

ID: 1695

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Banfield Recreation Ground

6. Project summary:

To fit new goal posts on the football pitch to encourage more use by the local youth members of the village.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6NA

9. Please tell us which theme(s) your project supports:

Children & Young People

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£542.00		
Total required from Area Board		£542.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
New Goalposts and Nets	500.00			
Postage	42.00			
Total		£542		£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

To promote the use of the playing field and encourage more children to use the football pitch for local and friendly games.

14. How will you monitor this?

Regular visits to the playing field also some kit is held for use on the field and has to be issued.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Community Fund raising events.

16. Is there anything else you think we should know about the project?

It is hoped to develop the whole Recreation ground to promote use by the villagers for social gatherings and village events. We are planning to hold various fund raising events to support this.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

Yes I will make available on request evidence of ownership of buildings/land

And finally...

Yes the information on this form is correct, that any award received will be spent on the activities specified.

1813	Community Area Grant	Semington Village Hall Kitchen Modernization Enlargement	Semington Village Hall Management Committee	£5000.00
------	----------------------	--	---	----------

Submitted: 29/02/2016 15:17:45

ID: 1813

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Semington Village Hall Kitchen Modernization Enlargement

6. Project summary:

The Village Hall is used by the local community for Parties Weddings Meetings Clubs and various Village Social events. Although the hall has a capacity of 100 the kitchen struggles to support this. As the kitchen is of original state Built in 1964 it needs enlarging and modernization. With this work undertaken we hope to increase the size of bookings which will enhance the viability of the hall. Also in an emergency it could be used by the local community.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6JR

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Recycling and green initiatives

Safer communities

Sport, play and recreation

Technology & Digital literacy

Other

If Other (please specify)

Polling Station

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2015

Total Income:

£17946.00

Total Expenditure:

£13596.00

Surplus/Deficit for the year:

£4350.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£11865.00

Why can't you fund this project from your reserves:

WE do not have enough reserves to fund this project entirely ourselves as it would leave us financially vulnerable to maintaining the village hall which was built in 1932.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£12366.97		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Building Fitting Work	9768.00	From Reserves		6366.97
Kitchen Units	899.14	Decorating (in kind) @ 8 Days	yes	400.00
Appliances	699.83	Appliances (in kind)	yes	600.00
Decorating in kind @ 8 Days	400.00			
Appliances in kind	600.00			
Total	£12366.97			£7366.97

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All persons using the hall for events which require catering will be able to cater on a larger scale due to the enlargement and modernization of the kitchen. This work will enable the hall to deal with any emergency situation.

14. How will you monitor this?

All users are asked for feedback so that we can monitor our facilities.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The committee will ensure there is sufficient funds to maintain the hall through fund raising

and extra lettings.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

Yes the information on this form is correct, that any award received will be spent on the activities specified.

1547	Community Area Grant	Re-generation of Poulshot Cricket Pitch	Poulshot Cricket Club	£5000.00
------	----------------------	---	-----------------------	----------

Submitted: 04/11/2015 13:15:03

ID: 1547

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Re-generation of Poulshot Cricket Pitch

6. Project summary:

Commencing in March 2016 we intend to professionally re-lay three grass cricket creases in the centre of Poulshot Green. We have canvassed every house in Poulshot and an overwhelming 98 of all respondents would like to see cricket re-established on the Green. Cricket has been played on the Green in Poulshot since the late 1880s and this will benefit and be open to all ages in the village.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN10 1RT

9. Please tell us which theme(s) your project supports:

Children & Young People

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£15000.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised £ expenditure)		Income (Itemised income)	Tick if income confirmed	£
Pitch x 3 Re-Lay incl Labour Materials	10000.00	Parish Council Contribution		5000.00
Cricket Roller	2000.00	Community First Grant - Landfill		5000.00
Crease Cylinder Mower	1000.00			
Outfield Gang Mower	1000.00			
Mini Tractor	1000.00			
Total	£15000			£10000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Devizes

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Commencing in March 2016 we intend to professionally re-lay two grass cricket creases in the centre of Poulshot Green. This will involve removing the top 3-inches of the current grass adding loam fertiliser and grass seed to create the new pitches. We will also need to purchase the basic machinery for maintaining the outfield and will conduct the on-going maintenance of the pitch and outfield ourselves. There is also currently a football pitch that will be brought back up to full playing level through the use of the machinery allocated to the Cricket Club for the benefit of all within the village - players or spectators. A Cricket Committee has been organised to oversee the on-going maintenance and growth of the club going forward. It is intended that we will play cricket two nights per week and on Sundays during the cricket season and this will be open to all. It is also our intention to build a youth section over time with the appropriate level of coaching involved and supplied.

14. How will you monitor this?

The committee will review this as an ongoing priority as it will determine the ongoing support and growth of Poulshot Cricket Club going forward.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Hopefully partially funded by the Parish Council subject to approval the Community First - Landfill Grant subject to approval and general community fund raising.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

Yes The information on this form is correct, that any award received will be spent on the activities specified.

1811	Community Area Grant	Semington Village Information Board Project	Semington Parish Council	£530.00
------	----------------------	---	--------------------------	---------

Submitted: 28/02/2016 13:13:48

ID: 1811

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

The Parish Precept has been directed towards essential expenditure for the Parish and has not been directed to promoting the tourist potential of Semington and its environs e.g. canal footpaths and history. This new initiative for a Village Information Board will encourage visitors and financial income to the village and will promote local businesses.

5. Project title?

Semington Village Information Board Project

6. Project summary:

Two free-standing lecterns each containing an A2 sized Village Information/Interpretation Board - a coloured and annotated map showing footpaths KA canal historical and topographical features- are to be erected at each end of the village to inform visitors of the attractions of Semington village and its environs.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6JR

9. Please tell us which theme(s) your project supports:

Children & Young People
Arts, crafts and culture
Countryside, environment and nature
Economy, enterprise and jobs
Health, lifestyle and wellbeing
Heritage, history and architecture
Inclusion, diversity and community spirit
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2015

Total Income:

£11050.00

Total Expenditure:

£11460.00

Surplus/Deficit for the year:

£-410.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£7917.00

Why can't you fund this project from your reserves:

The free reserves are modest and are designed to protect the Parish Council against unplanned and unexpected expenditure e.g. an election legal expenses. Notwithstanding this the Parish Council has agreed to match fund this project from the reserves because of the perceived benefits to Semington and its parishioners.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1060.00		
Total required from Area Board		£530.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Interpretation Boards/Lecterns x 2	1060.00	Parish Council Reserves	yes	530.00
Total	£1060			£530

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Visitors to and parishioners of Semington including canal visitors and walkers will be able to view the Visitor Information Board and note the local footpaths and historical attractions thereby promoting Semington and its environs as a tourist attraction and benefiting local businesses e.g. the Somerset Arms. The Project will promote the local countryside environment and nature and healthy outdoor pursuits. Local heritage history and architecture

will be shown on the Visitor information Board in order to illustrate the rich legacy of the area.

14. How will you monitor this?

Persons viewing the Information Board will be asked for their views on its usefulness and whether they have taken advantage of any of the information provided.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Project is a one-off stand-alone project not requiring continuing funding.

16. Is there anything else you think we should know about the project?

Not applicable

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

Yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

Yes the information on this form is correct, that any award received will be spent on the activities specified.